



User Guide

for Windows



© 2002-2013 ContentWatch Inc. All rights reserved.
6949 S. High Tech Drive, Midvale, UT 84047

Legal Notices

ContentWatch, Inc. makes no representations or warranties with respect to the contents or use of this documentation, and specifically disclaims any express or implied warranties of merchantability or fitness for any particular purpose. Further, ContentWatch, Inc. reserves the right to revise this publication and to make changes to its content, at any time, without obligation to notify any person or entity of such revisions or changes.

Further, ContentWatch, Inc. makes no representations or warranties with respect to any software, and specifically disclaims any express or implied warranties of merchantability or fitness for any particular purpose. Further, ContentWatch, Inc. reserves the right to make changes to any and all parts of ContentWatch software, at any time, without any obligation to notify any person or entity of such changes.

You may not use, export, or re-export this product in violation of any applicable laws or regulations including, without limitation, U.S. export regulations or the laws of the country in which you reside.

Copyright © 2002-2013 ContentWatch, Inc. All rights reserved. No part of this publication may be reproduced, photocopied, stored on a retrieval system, or transmitted without the express written consent of the publisher.

U.S. Patent No. 745,591. Patents Pending.

Net Nanny User Guide for Windows July 2013

ContentWatch Trademarks

ContentProtect is a trademark of ContentWatch, Inc. in the United States and other countries. ContentProtect Professional is a trademark of ContentWatch, Inc. in the United States and other countries. ContentWatch is a trademark of ContentWatch, Inc. in the United States and other countries. Net Nanny is a trademark of ContentWatch, Inc. in the United States and other countries.

Third-Party Materials

All third-party trademarks are the property of their respective owners.



ContentWatch Inc.
6949 S. High Tech Drive
Midvale, Utah 84047 USA

Table of Contents

Welcome to Net Nanny	4
System Requirements and Key Features	5
System Requirements	5
Key Features	5
Installing Net Nanny	6
Pre-installation	6
Operating System Compatibility	6
How can I tell which version of Windows I have?	6
First time installation of Net Nanny.....	8
Removing Net Nanny	17
How to Access the Remote Admin Console	21
Browser Access	21
Windows Desktop System Tray Access	22
Using the Net Nanny Admin Console	23
Dashboard	24
Net Nanny icon	24
Add User	27
Content Categories and Profiles.....	30
Definition of Block, Warn, Allow, and Profanity Mask	30
Content Categories	32
Definition of Block, Warn, Allow, and Profanity Masking	34
Allow/Block.....	37
Scheduling	40
User Settings.....	44
Family Tab.....	53
Allow/Block.....	54
Custom Categories.....	56
Category Exceptions	62
General	63
Devices Tab.....	65
Current License.....	65
Edit or Remove Device License.....	66
Edit Name of Computer.....	66
Add Licenses	67
Net Nanny Info	69
Web Content Filtering Categories	69
Definition of Content Categories	71
Glossary.....	72
Third Party Software License Information	73

Welcome to Net Nanny

Welcome to Net Nanny™, the most comprehensive Internet filtering software available today. Net Nanny comes preset to protect you from objectionable and inappropriate content.

However, because not all users are alike, Net Nanny also allows you to modify the filter settings so you can customize Net Nanny to suit your individual usage needs.

The following resources are available to help you use Net Nanny for Windows:

This *Net Nanny User Guide for Windows* (PDF format) is available from the Net Nanny Admin Console. It provides:

- Step-by-step instructions
- Net Nanny category list with descriptions
- Glossary

Customer Service is available Monday through Friday, 8 a.m. to 5 p.m. Mountain Time, by calling 1-800-485-4008. (If outside the United States, please call +1-801-508-3600.)

Email-based Customer Service is available any time by sending questions to support@contentwatch.com. Emails will be answered within one business day or less.

Documentation Conventions

A trademark symbol (either ™ or TM) denotes a ContentWatch trademark.

An asterisk (*) denotes a third-party trademark.

System Requirements and Key Features

This section describes the device prerequisites that must be met for Net Nanny™ to be installed. It also describes some of the key features.

System Requirements

Microsoft* Windows 7* or 8* (32-bit and 64-bit) and compatible computer

Key Features

- User-friendly interface
- Web-based Administrator portal for Net Nanny for Windows and Android
- Enforced Google Safe Search
- Filtering of encrypted (SSL) web sites (July 2013)
- Filtering of secure proxy sites (July 2013)
- Profanity Masking
- Web-based summary and detailed reports
- Customizable whitelist and blacklist for users and families
- Easy user creation with customizable profiles
- Email notifications
- Instant override and override request options

Installing Net Nanny

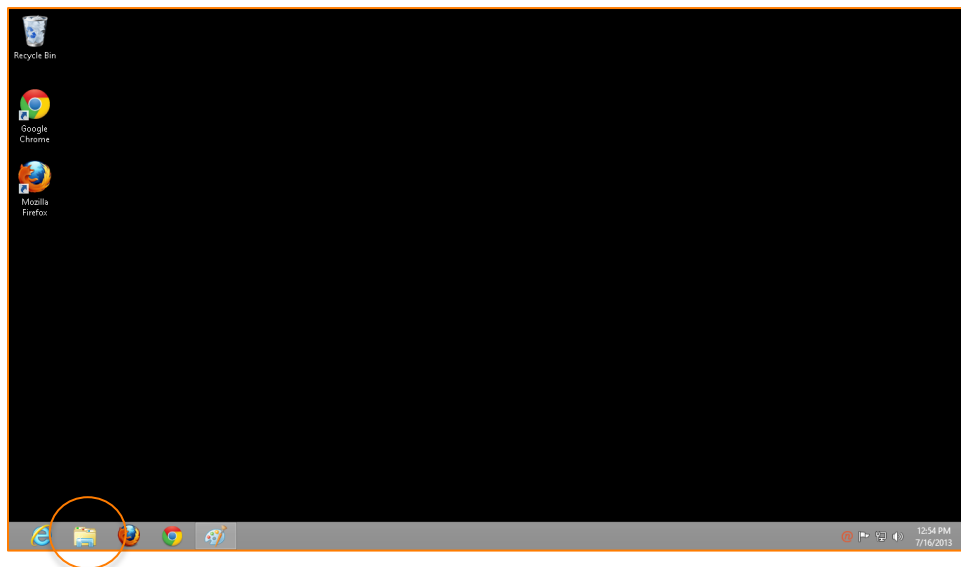
Pre-installation

Operating System Compatibility

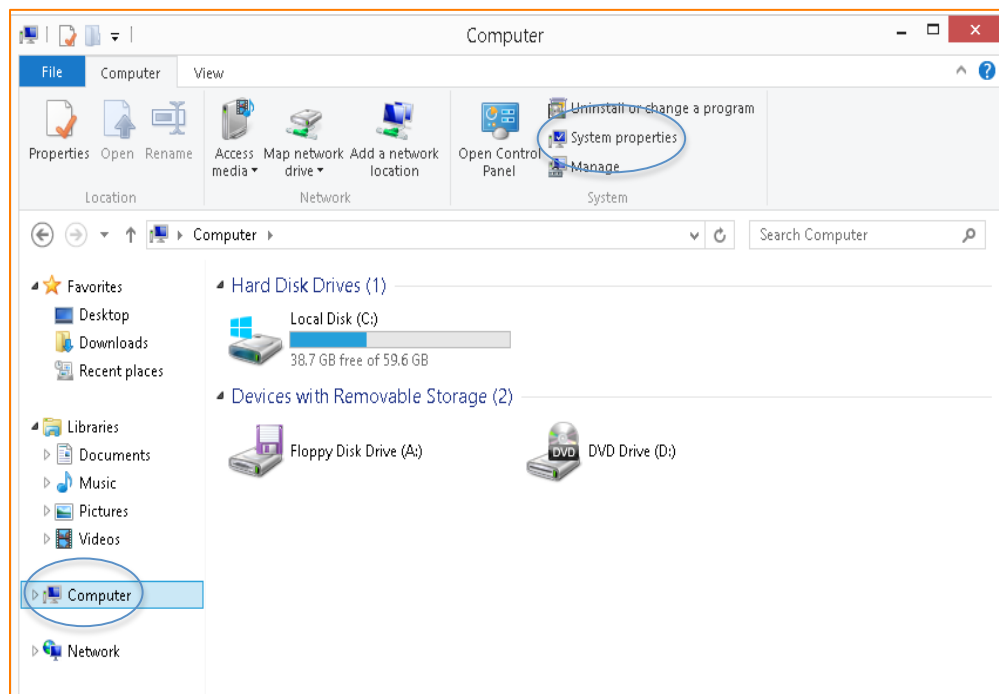
This version of Net Nanny for Windows works with computers running Windows 7* or 8* (32-bit or 64-bit).

How can I tell which version of Windows I have?

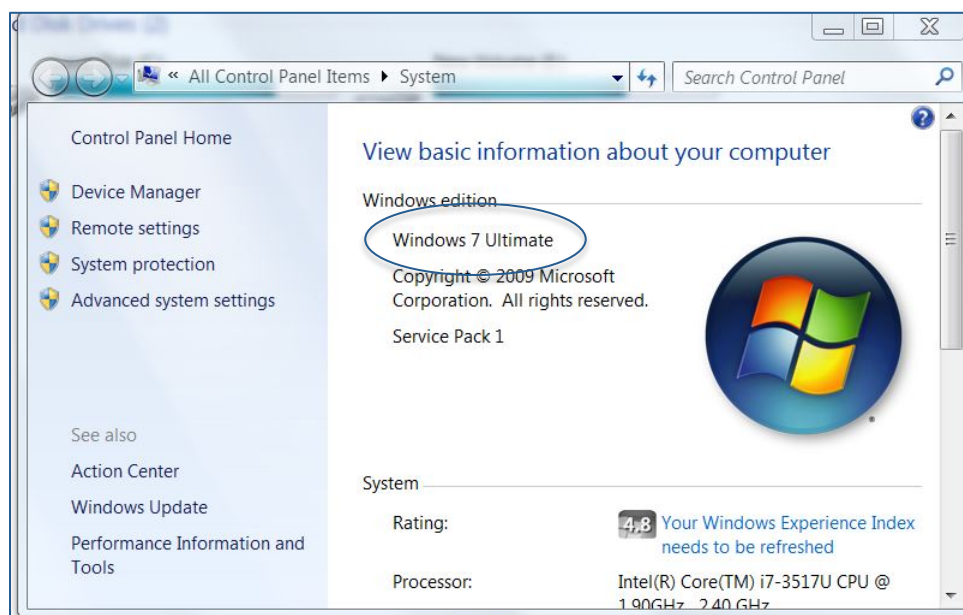
1. First, open the **System Properties** window. The quickest way to do that is to click on the **Libraries** icon in the Windows task bar (lower left corner of the desktop screen shown circled below).



2. Then right-click on **Computer** which is shown in the left-navigation pane of the Libraries window and Select **Properties**. (both shown circled below)



3. In the resulting window that opens, you'll see **Windows Edition** information near the top center portion of the screen. (circled below)



First time installation of Net Nanny

Important: To install Net Nanny™ on the Windows 7* or 8* computer you wish to protect, make sure that computer is connected to an Internet connection (Wi-Fi or Ethernet).

1. Install Net Nanny: Go to <http://www.netnanny.com/downloads/windows>

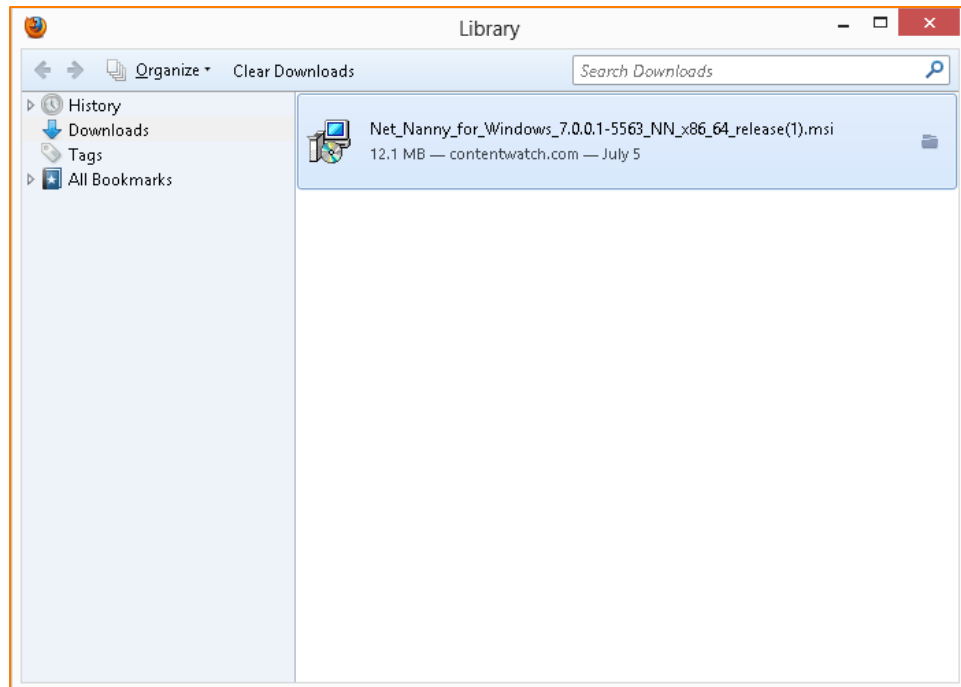
Next, click on 32-bit **Download here** link or the 64-bit **Download here** link. Note: Windows 8 users will ALWAYS download the 64-bit version. (both shown circled below)

The most recent version of Windows 7* included 64-bit support. If you are uncertain about the version of Windows 7*, refer to the previous section in this **User Guide** to determine which version you have.



2. After clicking the **Download here link** above...

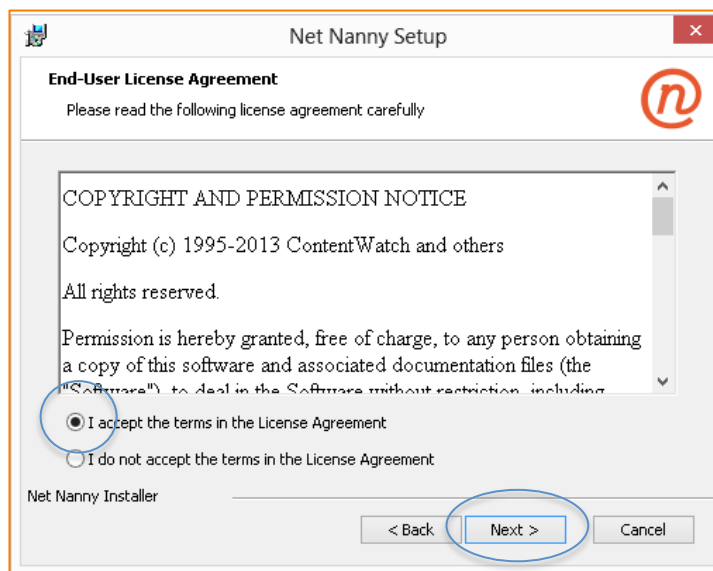
- a. Microsoft Internet Explorer* will ask you to **Save** or **Run** the download. Select **Run**. Once the download is complete, you will be asked to **Run** or **Cancel**. Select **Run**. The screen shot below will then appear.
- b. Mozilla Firefox* and Google Chrome* will save the program in the **Downloads** folder. To access it, click on the arrow in the upper right corner of the screen and click on **Show All Downloads**. Double-click on the file “Net Nanny for Windows...” The screen shown below will appear.



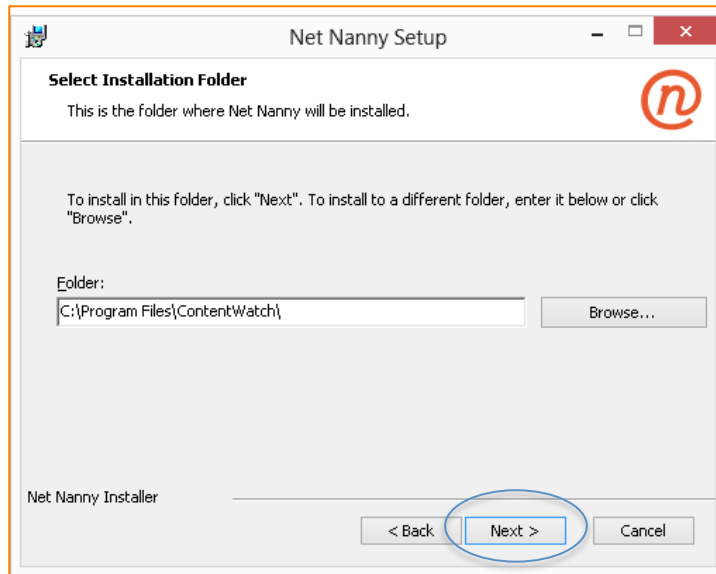
3. Now the **Net Nanny Setup** Wizard appears; close all other applications before continuing with the installation. Then click **Next** to continue (shown circled).



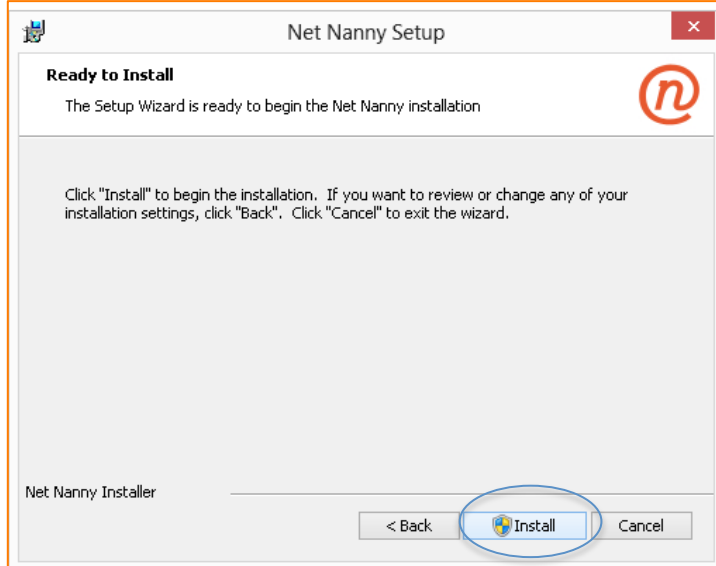
4. Carefully review the License Agreement, select **I accept the agreement**, then click **Next** to continue. (both are shown circled)



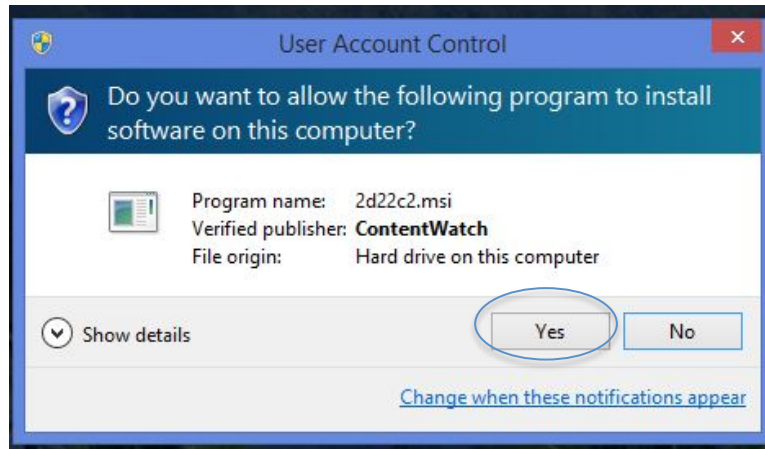
5. Accept the default destination folder for the Net Nanny installation (or click **Browse** to select an alternate installation folder), then click **Next**. (circled below)



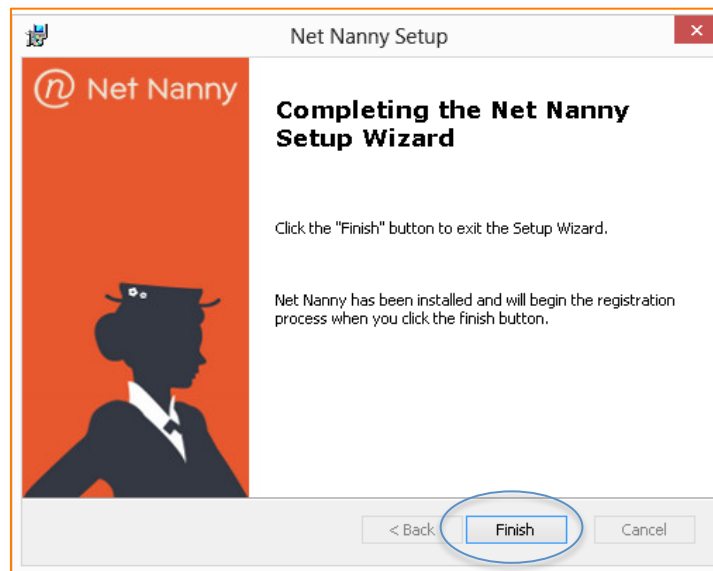
5. Now click on **Install**. (circled below)



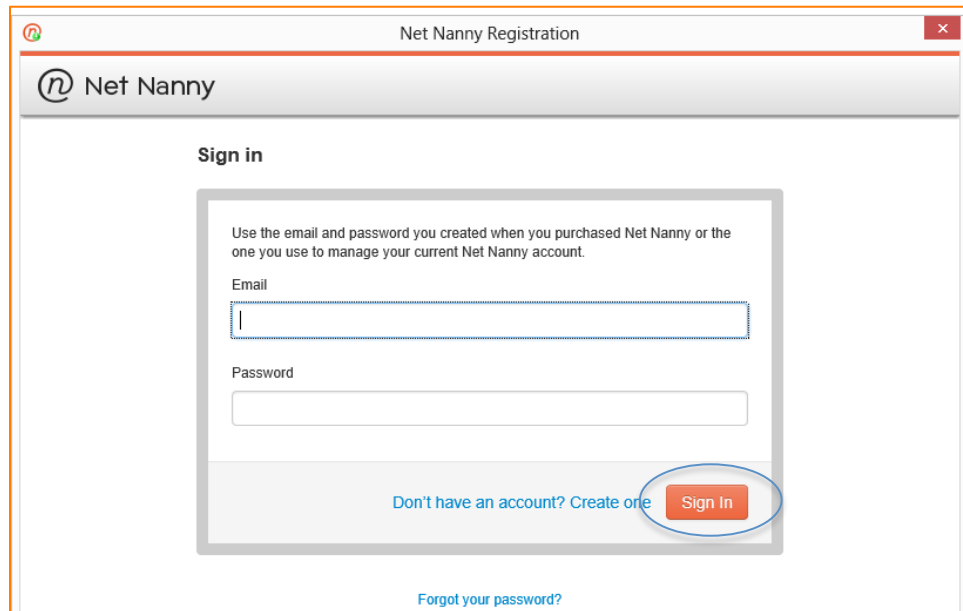
6. When the **Windows* User Account Control** pop-up appears, it shows the following question: *Do you want to allow the following program to install software on this computer?* Please click **Yes**.



7. Briefly, you will see a pop-up indicating that Net Nanny is being installed and then the following pop-up will appear: **Completing the Net Nanny Setup Wizard**. Click **Finish**. (circled below)



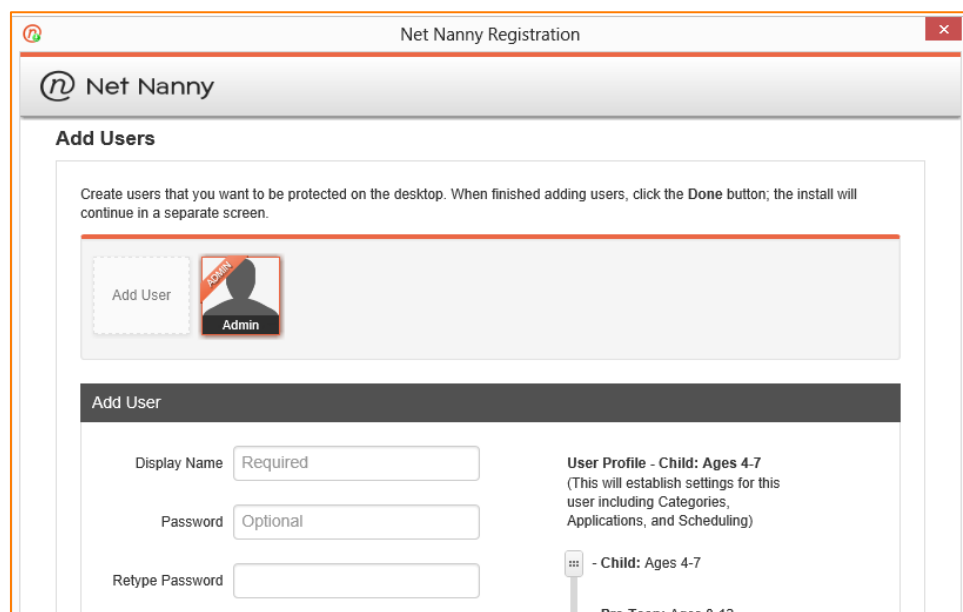
8. Now, the **Net Nanny Registration** screen appears. To complete this step, you must Register the software. Because you have a current Net Nanny Account, you can use those credentials to **Sign In** now. (circled below)



The screenshot shows the 'Net Nanny Registration' window. The title bar says 'Net Nanny Registration'. The header has the Net Nanny logo and 'Net Nanny'. The main heading is 'Sign in'. Below it, a text box says: 'Use the email and password you created when you purchased Net Nanny or the one you use to manage your current Net Nanny account.' There are two input fields: 'Email' and 'Password'. At the bottom of the form area, there is a blue link 'Don't have an account? Create one' and a red 'Sign In' button. The 'Sign In' button is circled in red. Below the form area, there is a blue link 'Forgot your password?'.

At the bottom of the screen, you'll see a blue link: **Don't have an account? Create one.** This step is not necessary since you have already purchased Net Nanny.

9. After selecting **Sign In**, a new screen appears: (Net Nanny Registration) **Add Users**. At this point, you can add a user. You should select **Add User** to apply a web content filtering profile to each person (user) you wish to protect.



The screenshot shows the 'Net Nanny Registration' window with the 'Add Users' section. The title bar says 'Net Nanny Registration'. The header has the Net Nanny logo and 'Net Nanny'. The main heading is 'Add Users'. Below it, a text box says: 'Create users that you want to be protected on the desktop. When finished adding users, click the Done button; the install will continue in a separate screen.' There is a 'Add User' button with a red 'Done' label. Below this, there is a section titled 'Add User' with three input fields: 'Display Name' (Required), 'Password' (Optional), and 'Retype Password'. To the right of these fields, there is a 'User Profile - Child: Ages 4-7' section with a dropdown menu showing '- Child: Ages 4-7' and a 'Done' button. Below the dropdown, there is a section titled 'Pro Teen: Ages 8-12'.

10. To create a user, enter a **Display Name** (the person's name). In the future, when that person is using the computer and attempts to open a browser to go to the Web or any other app that accesses the Internet, s/he will be asked to login. If you choose not to include a password when creating the user, s/he will be promoted with the Login screen, but can simply select "Login" to start web surfing without a password. In either case, Net Nanny will protect the browser session.

Net Nanny Registration

Net Nanny

Add Users

Create users that you want to be protected on the desktop. When finished adding users, click the Done button; the install will continue in a separate screen.

Add User

Admin

Add User

Display Name: John

Password:

Retype Password:

User Profile - Child: Ages 4-7
(This will establish settings for this user including Categories, Applications, and Scheduling)

- Child: Ages 4-7

- Pre Teen: Ages 8-12

11. After creating a new user and assigning a password (or not), you should choose a pre-defined profile for that user. (see the large circled portion of the screen below)

Note: a **User Profile** is a set of predetermined web page categories to be filtered and is based on a user's age. For example, the User Profile "**Child: Ages 4-7**" has been created for children and includes the highest level of web site blocking for inappropriate sites. Net Nanny will block all web page categories included. Those web page categories are: abortion, alcohol, anime, dating, death/gore, drugs, gambling, lingerie/swimsuits, mature, nudity, pornography, profanity, provocative, proxy, sexual health, suicide, tobacco, and weapons.

Although you are required to select a pre-defined profile during setup, you can completely customize each user profile after installation is complete, if you wish.

After choosing a pre-defined profile for the user, then click the **Add User** button in the lower right-hand corner of the screen (shown circled below).

For more information on this topic, see the section entitled **Add User** in this User Guide. (See the Table of Contents for the page.)

Net Nanny Registration

Net Nanny

Add Users

Create users that you want to be protected on the desktop. When finished adding users, click the Done button; the install will continue in a separate screen.

Add User

Done

Admin

Add User

Display Name: John

Password: •••••

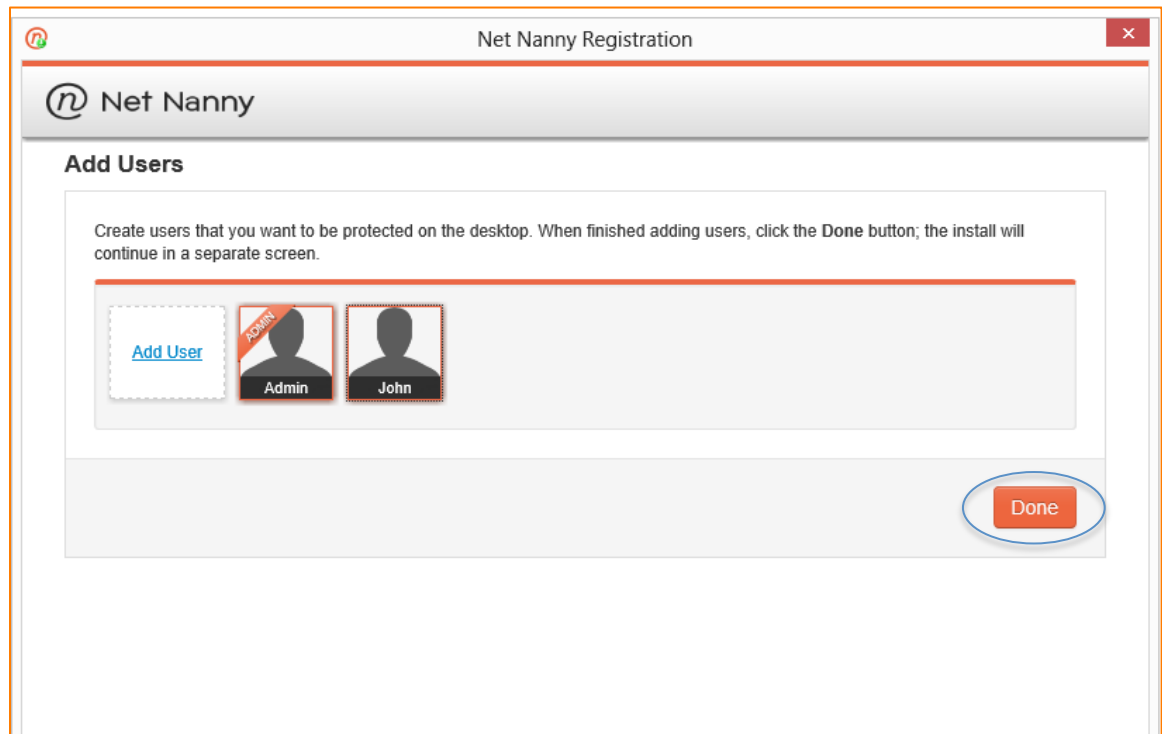
Retype Password: •••••

User Profile - Child: Ages 4-7
(This will establish settings for this user including Categories, Applications, and Scheduling)

- Child: Ages 4-7
- Pre-Teen: Ages 8-12
- Teen: Ages 13-17
- Adult: Ages 18+

Skip Add User

12. Now the **Add Users** screen appears showing the User added. Then click **Done**. (circled below)



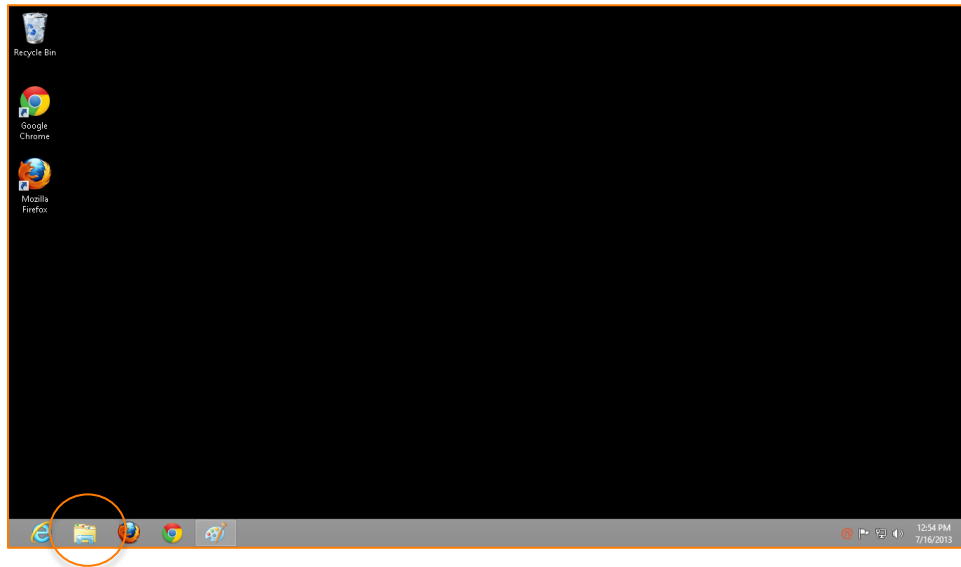
Note: If you have more than one computer and if you have multiple licenses of Net Nanny, you can repeat this installation process on each computer and re-use your existing Net Nanny user profiles, if you wish. If you have additional computers or devices to protect, you can purchase additional licenses of Net Nanny and then repeat this installation process on each computer or device.

Net Nanny supports Windows and Android devices in the same Admin console today. Support for managing Mac computers in the same Admin console will be added in the near future.

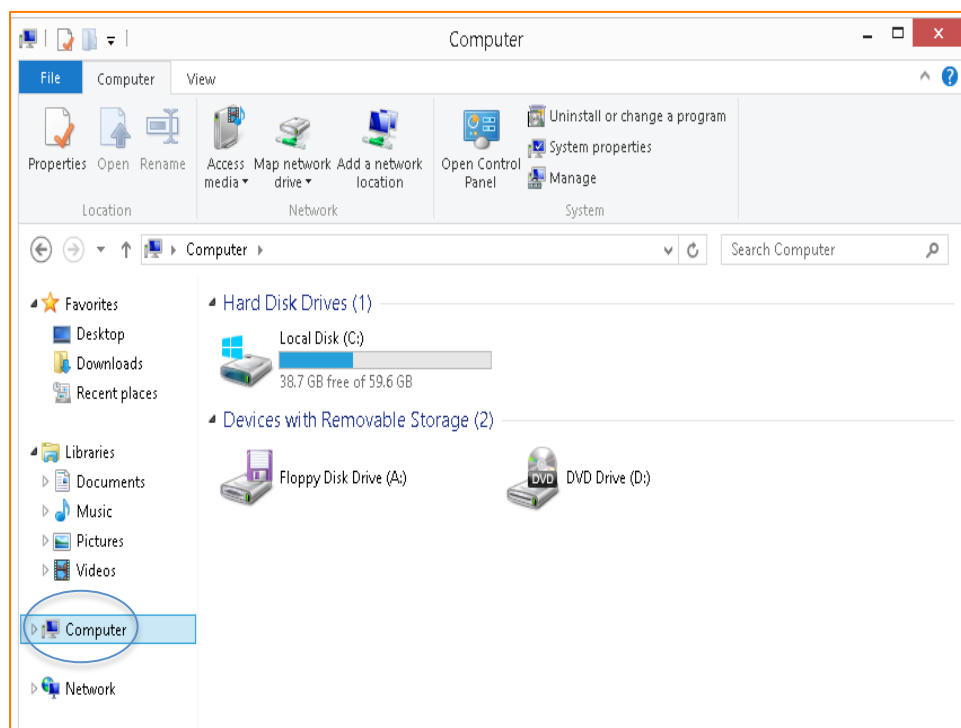
Removing Net Nanny

To remove Net Nanny for Windows from Windows Vista or XP: see the Net Nanny 6.5 User Guide. **To remove Net Nanny from Windows 7* or 8***, please do the following:

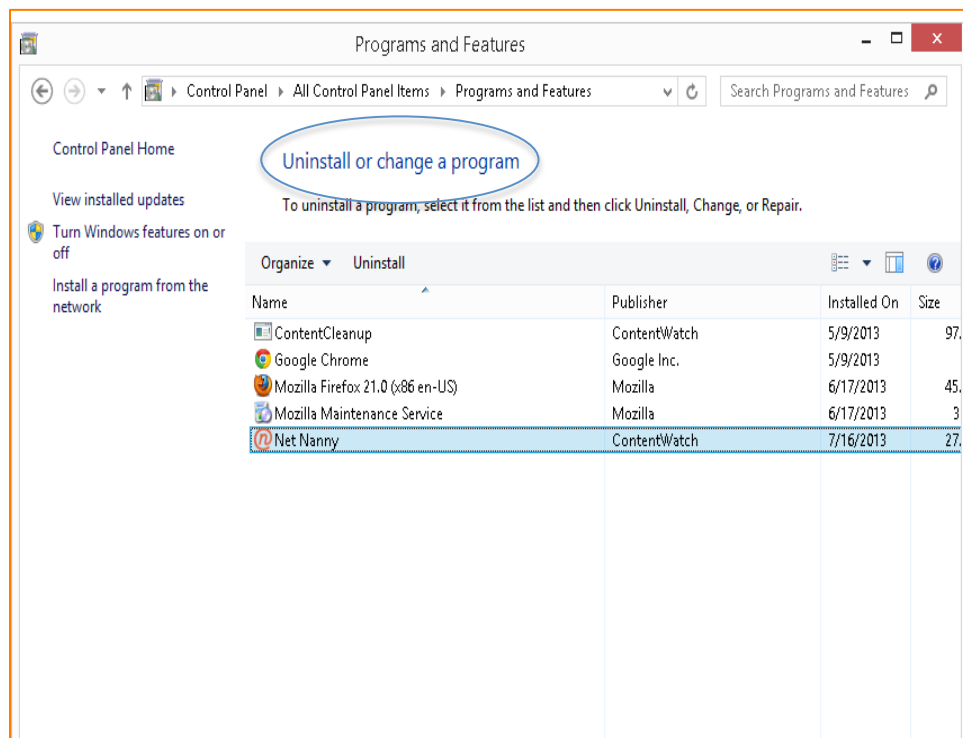
1. Open the Windows **Libraries** icon in the Windows task bar (shown circled in the lower left corner of the desktop screen).



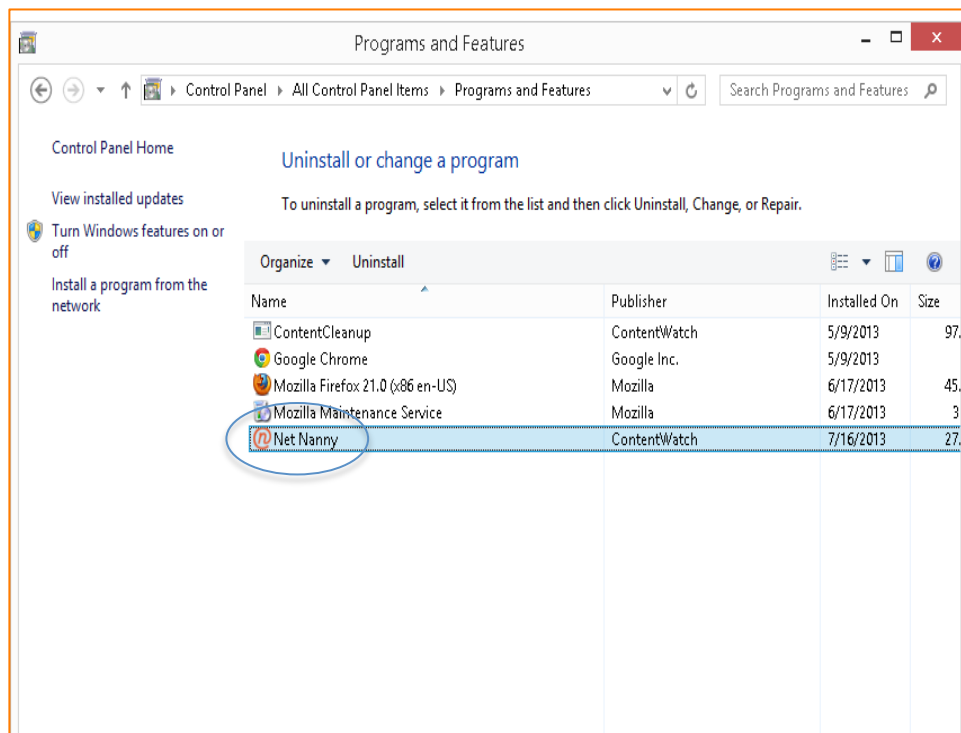
2. Click on **Computer**, shown in the lower left-navigation pane of the **Computer** window.



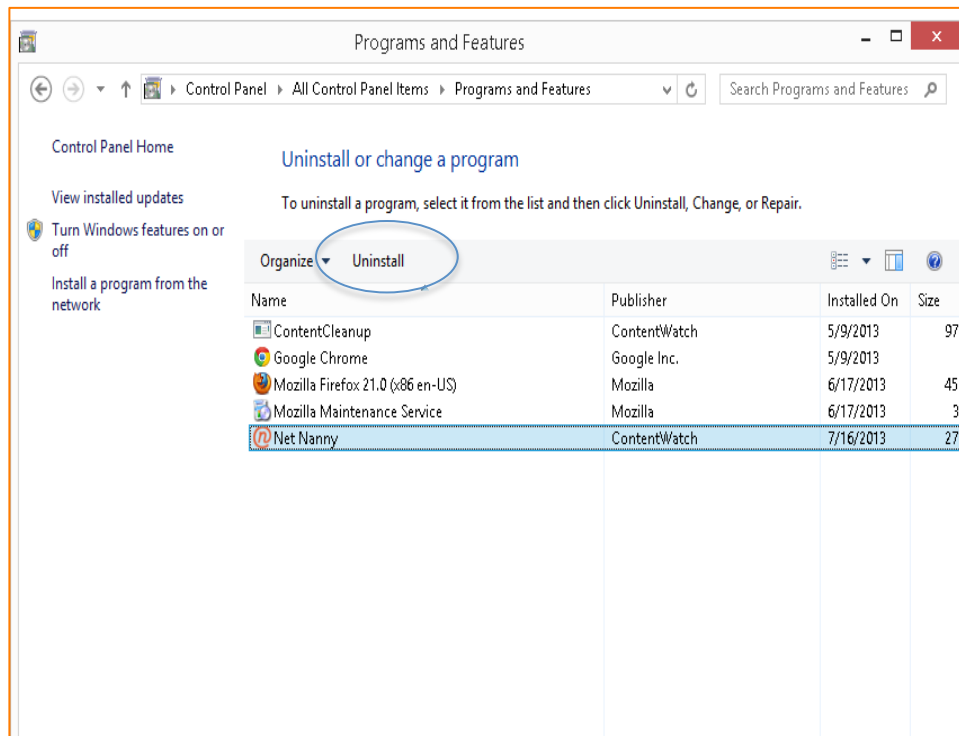
3. Click on the **Uninstall or change a program** link shown in the top menu bar. (circled)



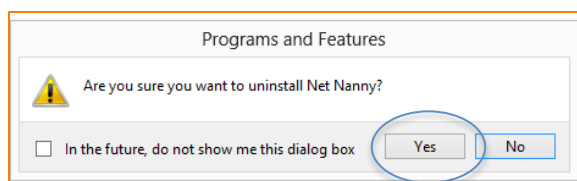
4. Select **Net Nanny** from the list of installed programs. (circled below)



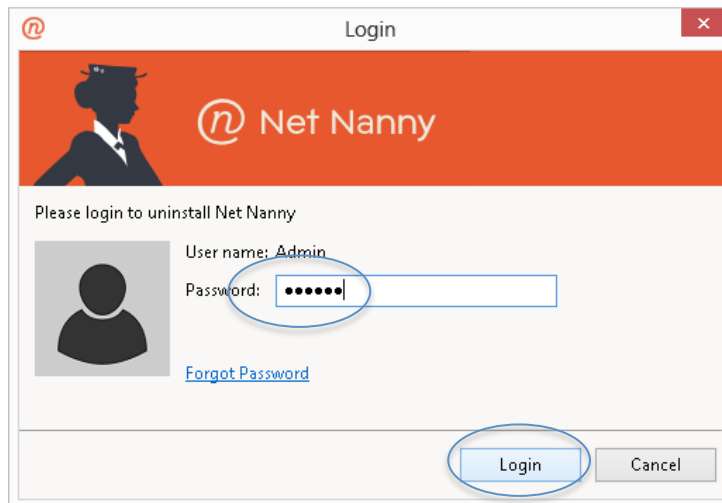
5. Click on **Uninstall**. (circled below)



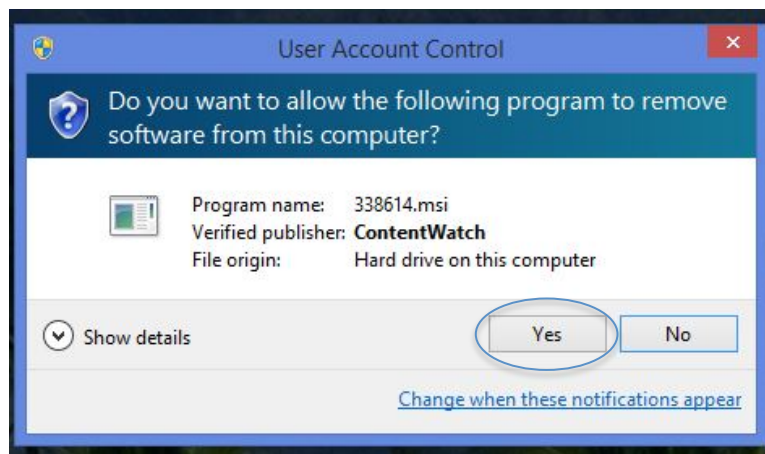
6. When the pop-up menu **Programs and Features** appears asking if you are sure you want to uninstall Net Nanny, click **Yes**. (circled below)



7. At this point, the **Net Nanny Login** menu appears requesting the Net Nanny **Admin Password**, which gives permission to uninstall. Add the Admin password and click **Login**. (both shown circled)



8. At this point, the **User Account Control** menu appears requesting permission to remove the software from this computer. Click **Yes** to continue the uninstallation process. (circled below)



9. At this point, the uninstall process is complete.

How to Access the Remote Admin Console

The Net Nanny remote Admin Console is a web-based software tool that allows the Administrator of Net Nanny to manage users, including filtering categories, user profiles, and other settings. You can also check usage and see a dashboard with reports.

Note: The Net Nanny Administrator User is created by default in every Net Nanny account. During installation, you can add additional Users to your account.

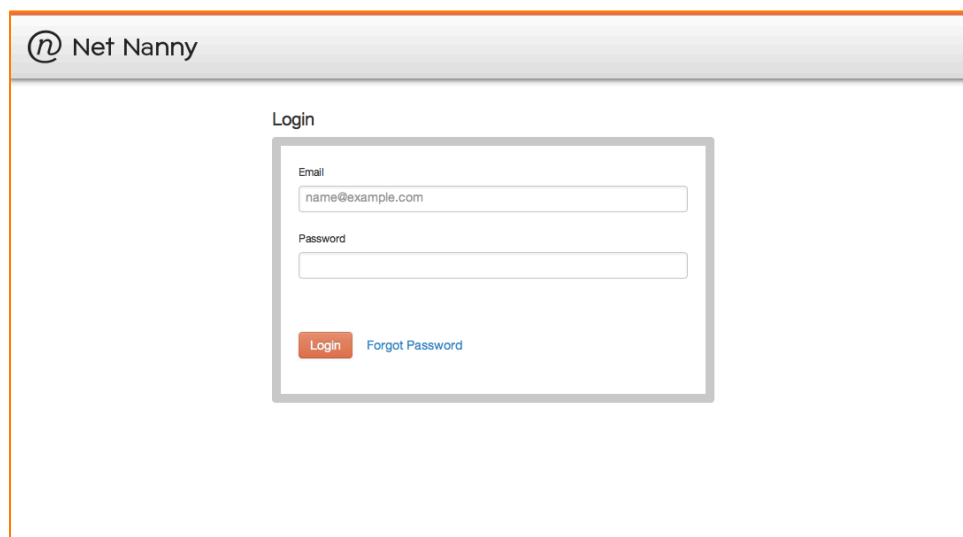
With the web-based Admin console, Net Nanny for Windows can be managed anywhere and anytime. Changes to the settings are implemented in less than a minute on all Net Nanny-protected computers and protected mobile devices regardless of their physical location.

Internet access and a browser supporting JavaScript are required.*

There are two ways to access the remote Admin console: 1- Web Browser or 2- Windows Desktop System Tray (from a computer where Net Nanny is installed).

Browser Access

1. To access the Net Nanny remote Admin console from a web-enabled browser, open an Internet browser and navigate to <http://admin.netnanny.com>.
2. At this point, a Login menu appears. Please enter your Net Nanny Admin email and password and click **Login**. The admin email and password would have been created during the installation or purchase of the software.

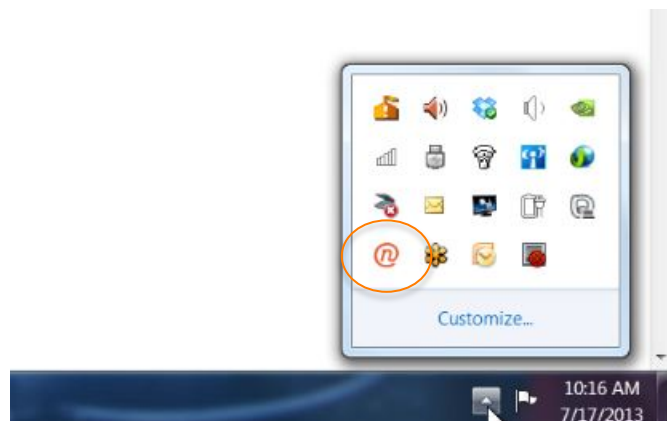
The image shows a web browser window displaying the Net Nanny Admin Console login page. The page has a header with the Net Nanny logo and the text "Net Nanny". Below the header, the word "Login" is centered. Underneath, there is a login form with two input fields: "Email" and "Password". The "Email" field contains the text "name@example.com". Below the "Password" field, there is a red "Login" button and a blue "Forgot Password" link.

Windows Desktop System Tray Access

1. The second method for accessing the remote Admin Console is done from the **Windows Desktop System Tray** on a computer where Net Nanny is installed. This icon is located in the lower right corner of the Windows desktop taskbar. Click on the Net Nanny icon (shown below) and a pop-up menu appears.



Hover the mouse over the Net Nanny icon (shown circled below). A small menu will appear. Select **Remote Admin Console**.

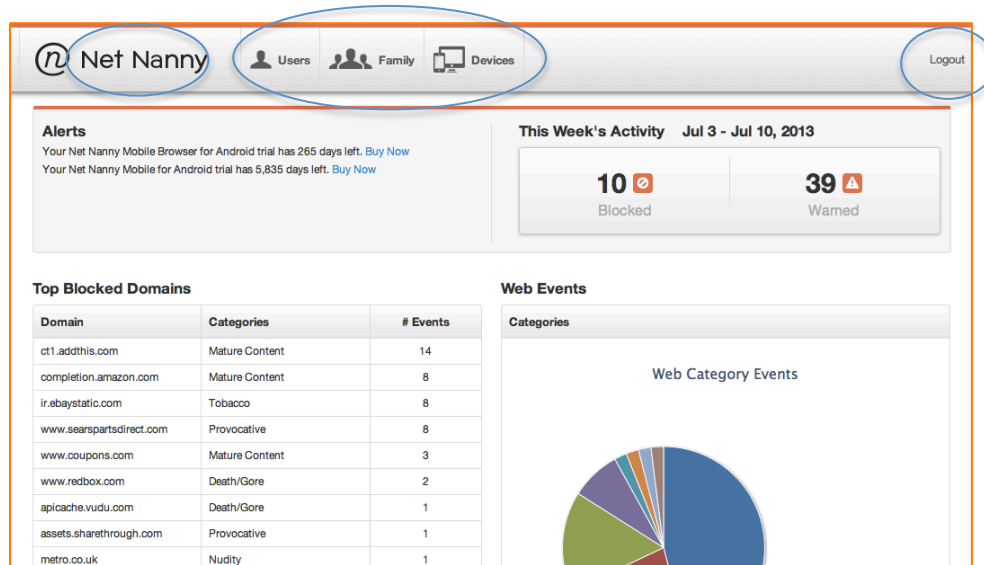


At this point, a Login screen appears. Please enter your Net Nanny Admin email and password and press Login. The Admin email and password were created during installation of Net Nanny or during the purchase process.

Using the Net Nanny Admin Console

To use the Net Nanny Administration (“Admin”) console, you must have access to an Internet-enabled browser. The Admin Console is a web-based tool that grants administrative access to Net Nanny on the Windows computer where you installed Net Nanny.

Login to the Admin Console as indicated above; you will immediately see the Net Nanny Dashboard, described and shown below.



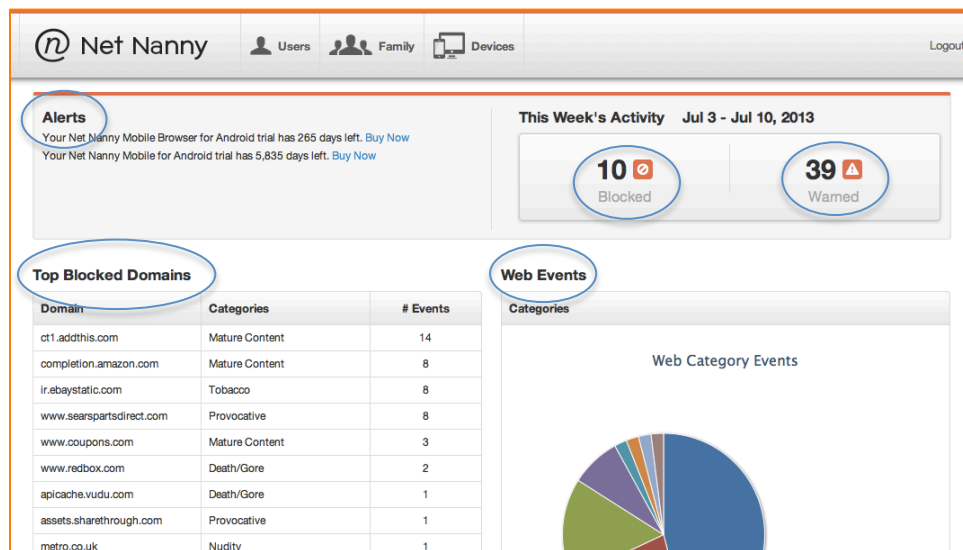
Across the top of the remote Admin Console Dashboard, you will see the following:

- 1- **Net Nanny** icon
- 2- **Users** tab
- 3- **Family** tab
- 4- **Devices** tab
- 5- **Logout**

Each of these options will be described below.

Dashboard

1. On the **Dashboard** page, you see the following (circles added for emphasis):
 - a. **Alerts**: View links to **Alerts** for your license and subscription status. (top left)
 - b. **This Week's Activity**: View the total number of web pages blocked and warned for the week. (top right)
 - c. **Top Blocked Domains**: View the **Top Blocked Domains**, which is a list of the web sites by category most often blocked during the past week. (left side)
 - d. **Web Events**: View **Web Events**, which is a list of the web site categories blocked during the past week. (right side, middle)



Net Nanny icon

Located on the top left side of the Tool Bar, the Net Nanny icon, when clicked, will take you back to the **Dashboard**, regardless of the menu or sub-menu you are visiting in the remote Admin console. The **Dashboard** is described in the previous section of this User Guide.

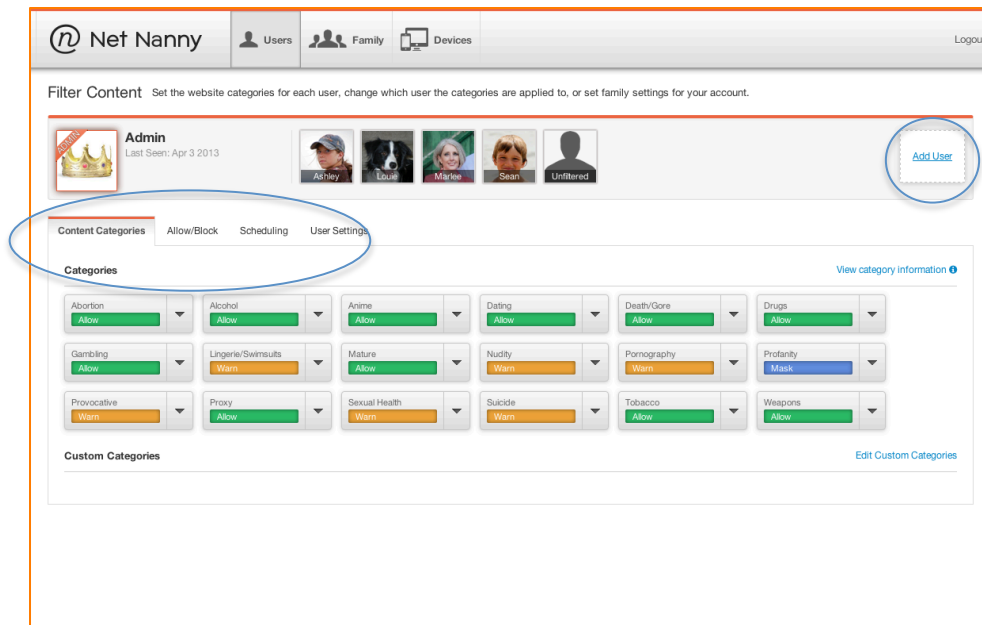


Users Tab



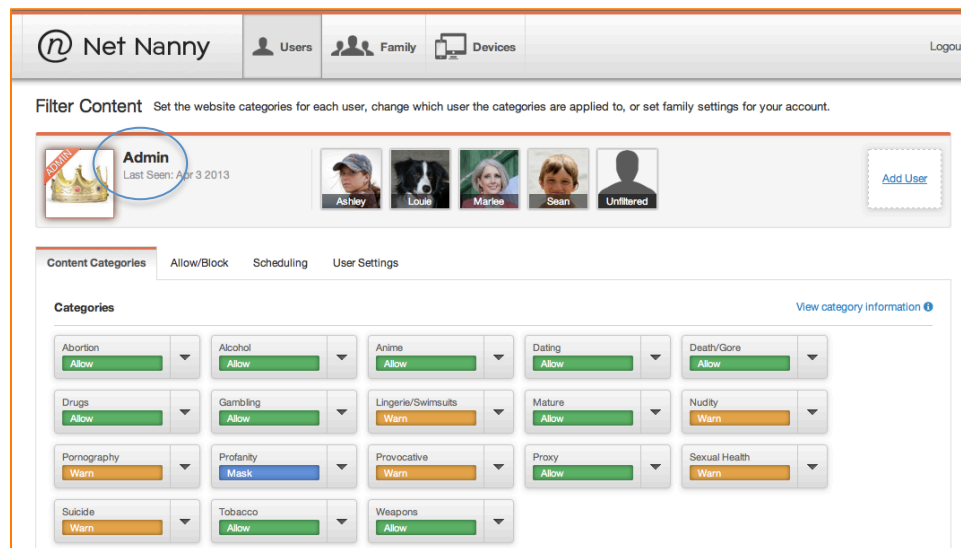
When in the Users tab in your account, you will see the following tabs or links:

- **Add User** (far right)
- **Content Categories** (left side)
- **Allow/Block** (left side)
- **Scheduling** (left side)
- **Users Settings** (left side)



1. **User Avatars:** When in the **Users** tab, you will see a list of Net Nanny User avatars toward the top of the screen. An “avatar” is an icon or image that represents a person or user.

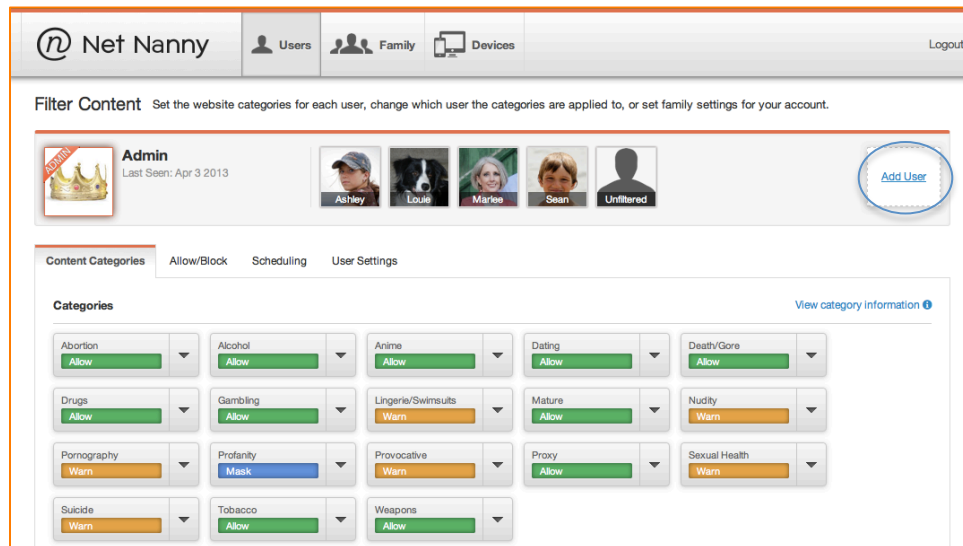
2. If you have never added a User to your account, you will see only see the **Admin User** (shown circled below). The Admin User will appear on the left side of the list of Users (the “crown” avatar shown below is not the default but is an example). Depending on your setup, the Admin account may not be named “Admin.” The Admin user can be identified by the orange banner on the top left side of the avatar (reads “Admin.”)



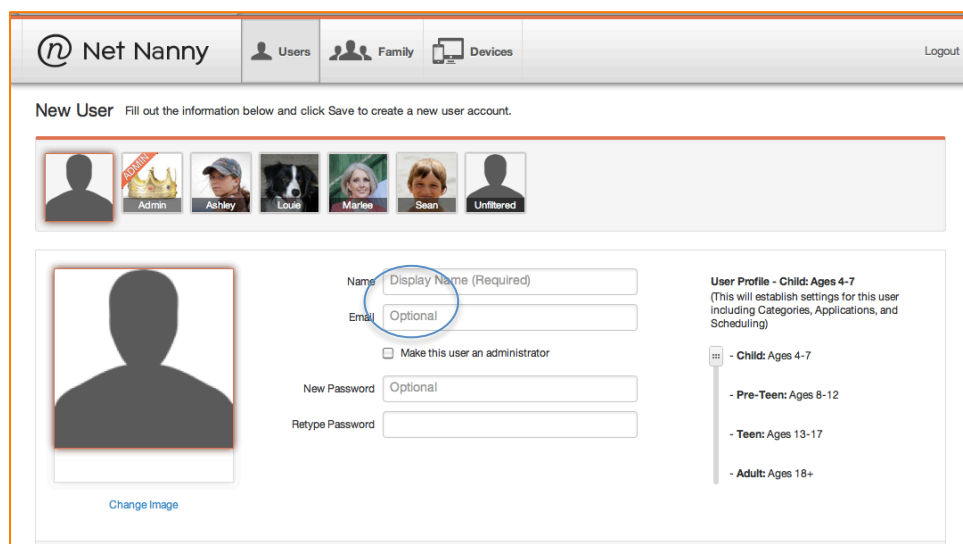
3. If you have added other Users, you will see a list of those Users’ avatars here (as shown above). If you select a User by clicking on that User’s avatar, that User’s avatar will appear on the left side of the list. When you logout and return to the Admin console, the User avatar list will refresh and will appear in alphabetical order.
4. **Admin User:** The Admin User is responsible for managing all Users and their profiles for this account (family). The Admin User typically holds the login password to the Net Nanny Admin console. **Note: Net Nanny will allow you to create as many users as you wish. Each user may have unique settings and restrictions. To learn about creating users, see the next section of this User Guide.**

Add User

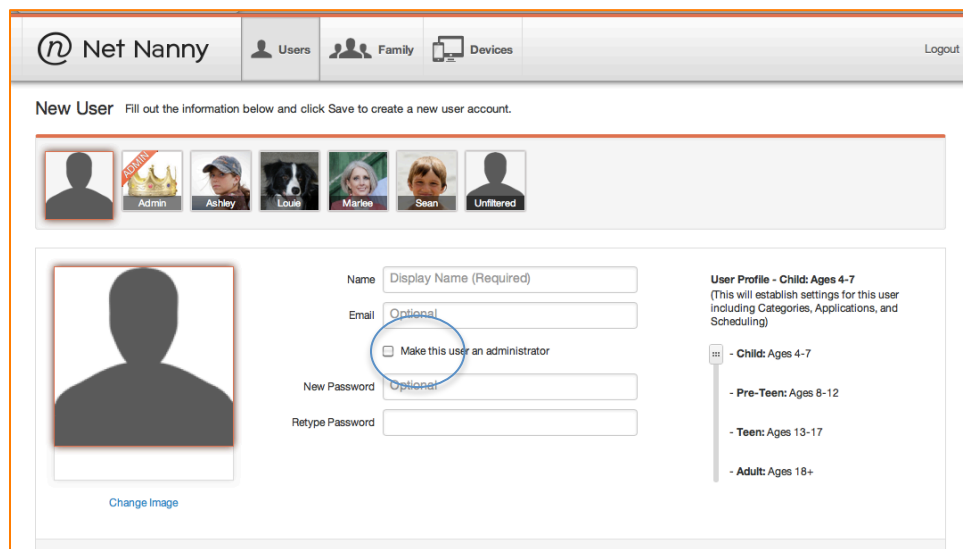
1. To add a new User, click on **Add User** (which is a link that appears on the right side of the list of avatars, as shown circled below).



2. **Display Name**: First, enter a **Display Name** such as Ashley (i.e., however you may wish to refer to that person). A Display Name can also represent a PC or device if you want all users of that PC/device to share the same settings. In the future, when anyone is using the computer where Net Nanny is installed and attempts to access the Internet by opening a browser or any other app that accesses the Internet, the user will be asked to login. Configuring options for passwords and keeping a user “always” logged in are explained in the next step. (circled below)

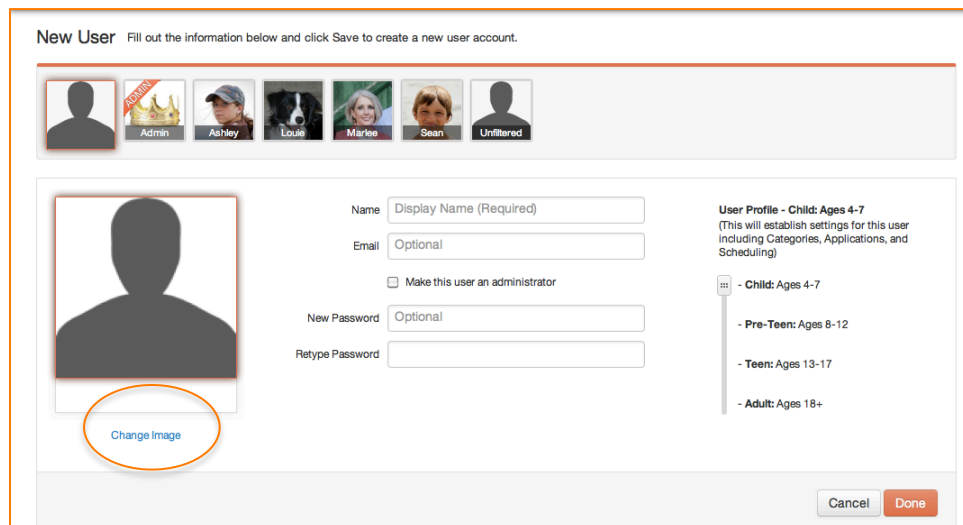


3. **User Password:** A password is optional but could be used to require a User to log in when using a browser to access the Internet. If a password is used, the user will be prompted to login when accessing the Internet. If a password is not used, the user will be prompted to login, but can select the Net Nanny user they wish to use and click “Login.” In either case, Internet browsing is protected by Net Nanny.
4. **Make this User an Administrator:** While creating a new user, you can choose to make that User an Administrator. (circled below) Any number of users may be an Administrator. Most Net Nanny customers indicate one Administrator per account. The Admin User manages Users and their profiles, can override “block” messages and can un-install Net Nanny . The Admin User typically holds the login password to the remote Admin console.



The screenshot shows the 'New User' creation interface in the Net Nanny web application. At the top, there's a navigation bar with 'Net Nanny' logo and tabs for 'Users', 'Family', and 'Devices'. Below the navigation bar, the 'New User' section is titled 'Fill out the information below and click Save to create a new user account.' A row of user avatars is shown, including 'Admin', 'Ashley', 'Louie', 'Marlee', 'Sean', and 'Unfiltered'. The main form area contains a large placeholder for a user image, a 'Name' field (required), an 'Email' field (optional), a 'New Password' field (optional), and a 'Retype Password' field. A checkbox labeled 'Make this user an administrator' is circled in blue. To the right, there's a 'User Profile' section for 'Child: Ages 4-7' with a dropdown menu showing age ranges: 'Child: Ages 4-7', 'Pre-Teen: Ages 8-12', 'Teen: Ages 13-17', and 'Adult: Ages 18+'. A 'Change Image' link is located below the image placeholder.

5. **Change Image:** You can add a photo or image to create the User’s avatar. To begin, click on the **Change Image** link shown circled below. Navigate to the picture you wish to use and click **Choose**.

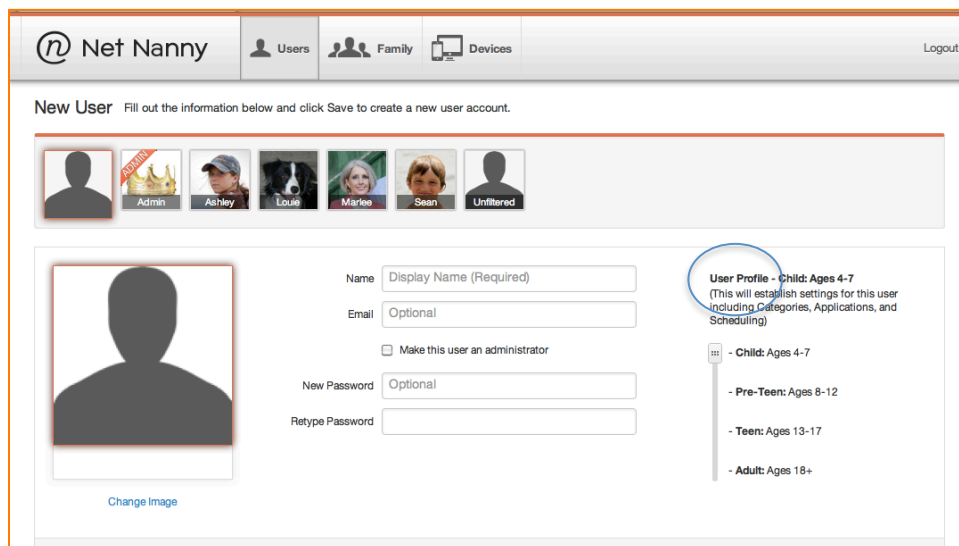


This screenshot shows the same 'New User' creation interface as the previous one, but with the 'Change Image' link below the image placeholder circled in orange. The rest of the form and navigation elements are identical to the previous screenshot.

6. **Crop your profile Photo:** Once a photo or image is selected, you can crop or size the image. When finished, click **Save**. (circled below) That image will appear in the User's profile and can be changed in the future, if desired.



7. **User Profile:** Next, choose a pre-defined profile for this User; this option appears on the right side of the **New User** box (shown circled below). A **User Profile** is a set of predetermined web page categories to be filtered and are based on a user's age. For example, the **Child: Ages 4-7** profile was created for children and includes the highest level of web site blocking. All web page content categories used by Net Nanny are blocked for this profile. The web content categories categorized and filtered by Net Nanny include: abortion, alcohol, anime, dating, death/gore, drugs, gambling, lingerie/swimsuits, mature, nudity, pornography, profanity, provocative, proxy, sexual health, suicide, tobacco, and weapons.



Content Categories and Profiles

There are four pre-defined content category profiles, described below. Each has a pre-established set of web site content categories to be allowed, blocked, or warned and are as follows.

Child: Ages 4-7

- a. Categories Blocked (all): abortion, alcohol, anime, dating, death/gore, drugs, gambling, lingerie/swimsuits, mature, nudity, pornography, profanity, provocative, proxy, sexual health, suicide, tobacco, and weapons.
- b. Profanity: Blocked

Pre-Teen: Ages 8-12

- a. Categories Blocked: abortion, alcohol, death/gore, drugs, gambling, mature, nudity, pornography, provocative, proxy, suicide, tobacco, and weapons.
- b. Categories Warned: anime, dating, lingerie/swimsuits, sexual health.
- c. Profanity: Masked

Teen: Ages 13-17

- a. Categories Blocked: alcohol, drugs, gambling, mature, nudity, pornography, proxy, tobacco.
- b. Categories Warned: abortion, death/gore, sexual health, suicide, weapons.
- c. Categories Allowed: anime, dating, lingerie/swimsuits, provocative.
- d. Profanity: Masked

Adult: Ages 18+

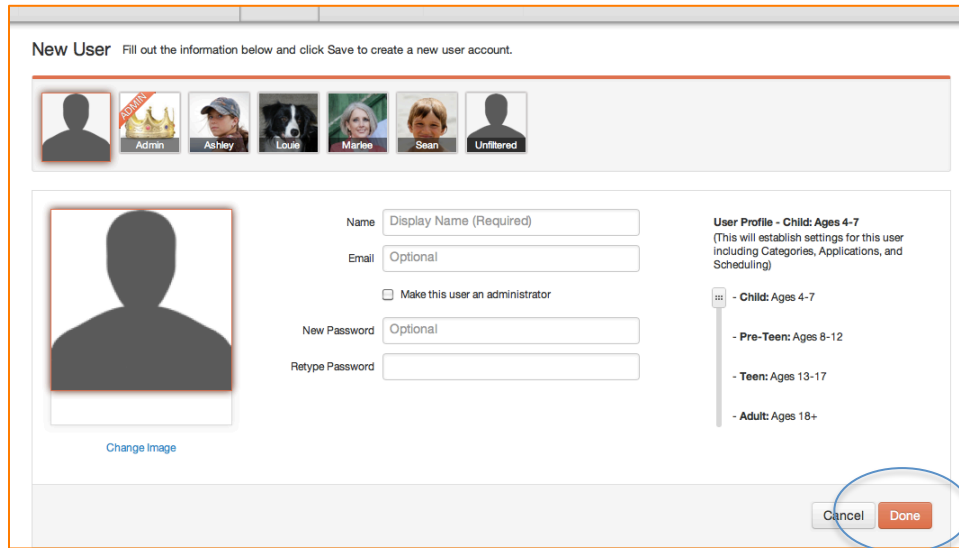
- a. Categories Blocked: pornography, proxy
- b. Categories Warned: none
- c. Categories Allowed: abortion, alcohol, anime, dating, death/gore, drugs, gambling, lingerie/swimsuits, mature, nudity, profanity, provocative, sexual health, suicide, tobacco, and weapons.
- d. Profanity: Allowed

Definition of Block, Warn, Allow, and Profanity Mask

- **Block**: When a content category, including profanity, is set to **Block**, the User will not be shown web pages with content from that category.
- **Warn**: When a content category is set to **Warn**, the User will be warned prior to viewing a web page that contains that content.
- **Allow**: When a content category is set to **Allow**, the User will be able to view the web page. In the case of profanity masking, it will not be monitored.
- **Mask**: When **Mask** is selected, a User will see web pages that contain profanity, but the vulgar words onscreen will be replaced by special characters such as \$#@!.

8. After choosing a profile for the user, click **Done** (lower right corner of the screen). We will discuss how to customize profiles in a subsequent section.

Warning: If you do not click **Done** (circled below) but navigate to another page, the user profile choice will not be saved.

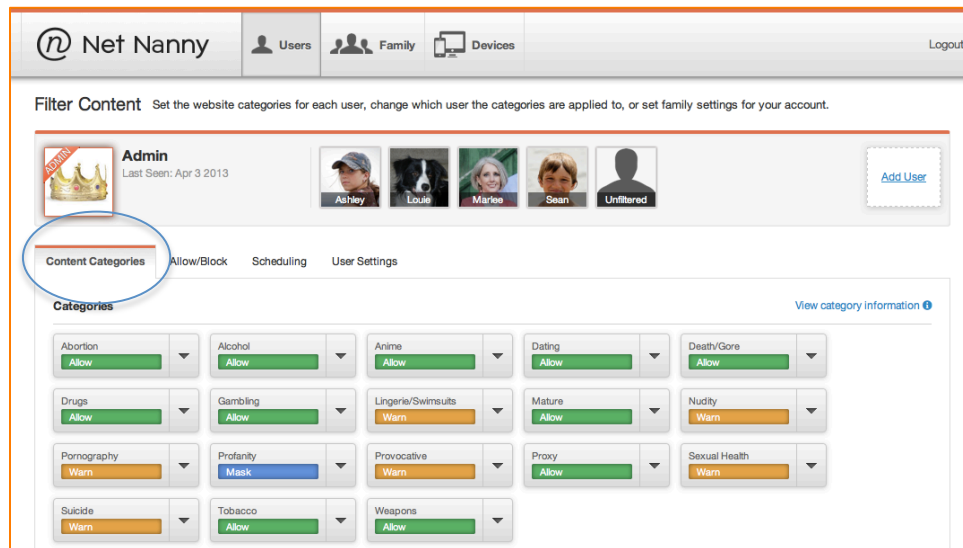


9. Once you have clicked on **Done**, the new User will appear in the list of **Users**.

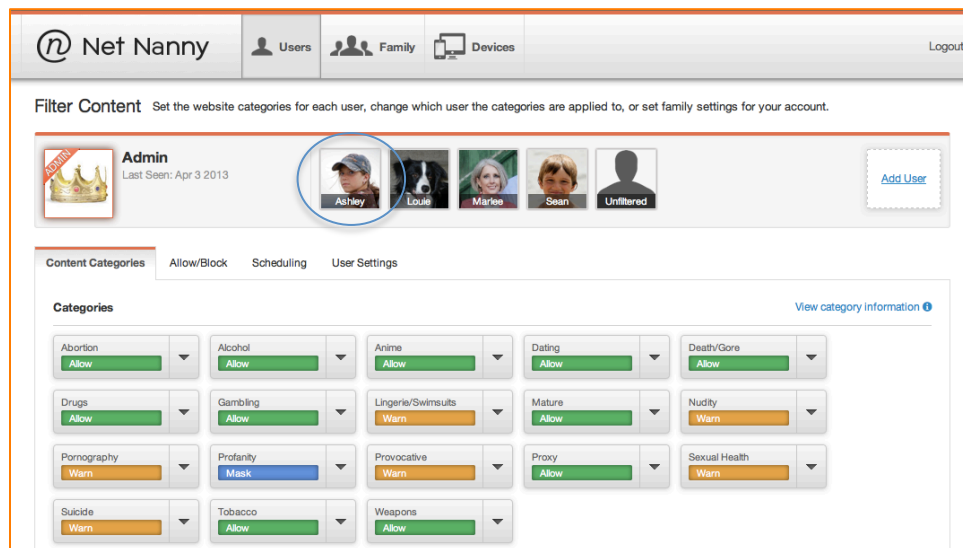
Note: During the process to Add User, you are required to select a pre-defined profile. If you wish to customize the profile of a user, you should first create the user and select a pre-defined profile. Then after clicking **Done**, you can adjust the Content Categories, Allow/Block lists, and other settings, as desired. See the **User Settings** section of this User Guide to learn more.

Content Categories

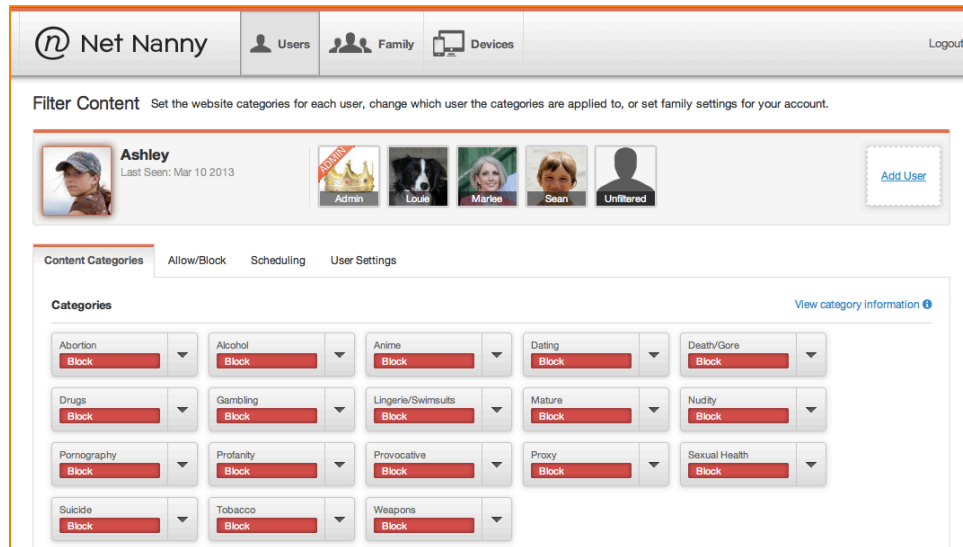
1. Use the **Content Categories** option (shown circled below) to adjust the web content category preferences for any User. Here, you can indicate which content categories are blocked, allowed, or warned. For a definition of categories and allow/block/warn, see the previous section of this User Guide.



2. To begin, click on the **User** for whom you want to manage **Content Categories**, such as Ashley (shown circled below).



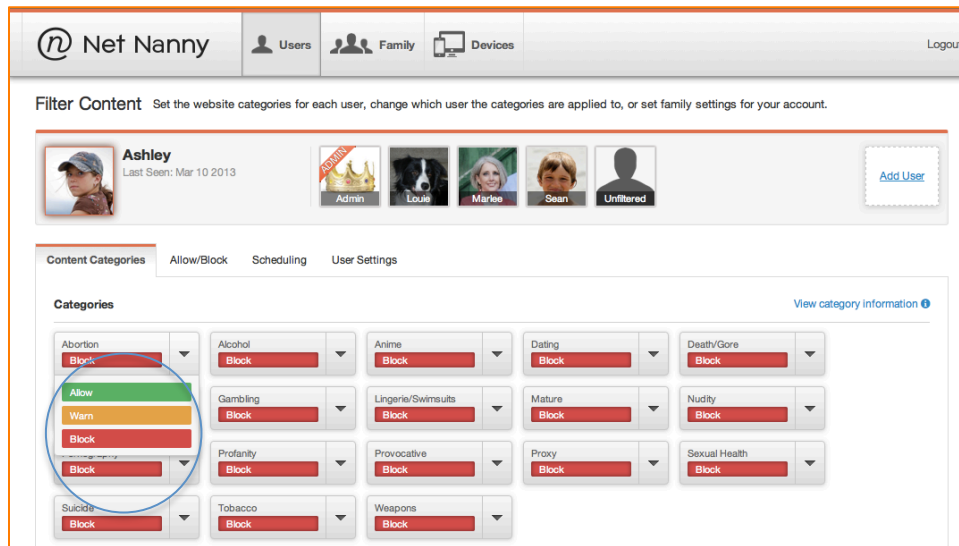
- Next, look below the list of all Users to see the **Content Categories** for the selected User (in this case, the **User** is Ashley, shown on the left side of the avatar list).



- In the case of Ashley shown above, all content categories are set to “block” (red). This is the default **Child Ages: 4-7** profile. The following is a list of all content categories and descriptions:

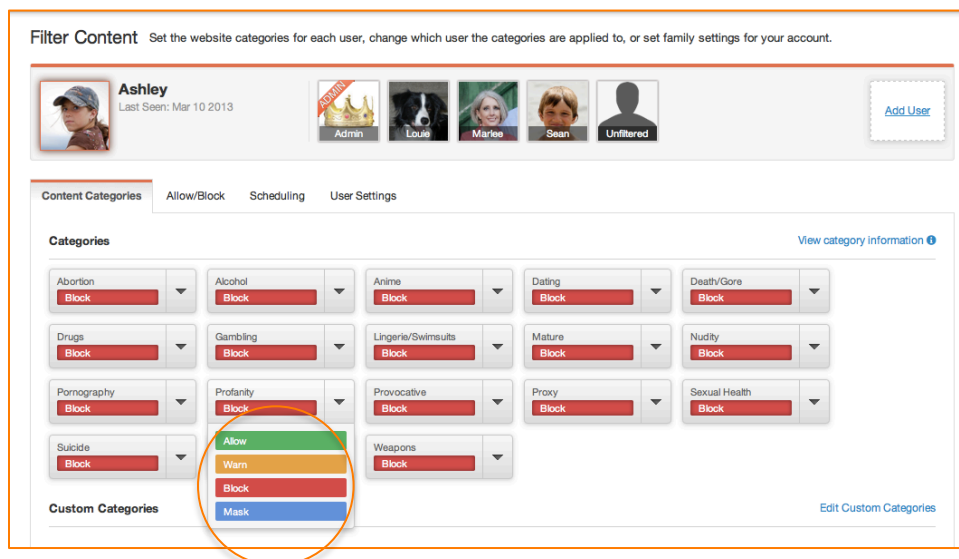
Content Category	Description
Abortion	Sites with information about abortion, or that advocate or oppose abortion.
Alcohol	Sites intended for the sale or consumption of alcohol.
Anime	Sites featuring animation directed at a mature audience.
Dating	Online dating sites or sites that contain personal ads.
Death/Gore	Sites that contain graphic descriptions of death and dismemberment.
Drugs	Sites that contain illicit drug-related content.
Gambling	Sites intended for gambling.
Lingerie/ Swimsuits	Sites with lingerie, underwear, or swimsuits.
Mature	Sites that contain mature content, such as obscene or vulgar content.
Nudity	Sites that show nudity.
Pornography	Sites that depict sexual acts.
Profanity	Sites that contain vulgar (swear) words or adult language.
Provocative	People dressed in revealing clothing and/or shown in suggestive poses.
Proxy	Proxy sites or sites describing how to bypass web monitoring, etc.
Sexual Health	Sites containing information about sexual health.
Suicide	Sites with descriptions or information about suicide.
Tobacco	Sites intended for the sale or use of tobacco.
Weapons	Sites that discuss or sell weapons (guns, swords, knives, etc).

5. Regardless of the content categories selected, any can be changed. To do this, click on the **Down Arrow** beside the content category you wish to modify. Choices are Block (red), Warn (yellow), and Allow (green). Click on the choice desired.

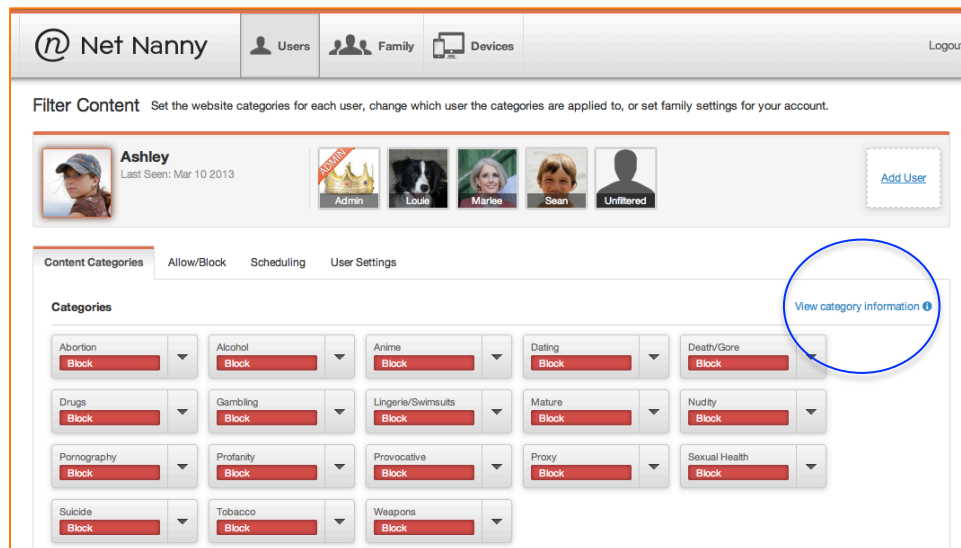


Definition of Block, Warn, Allow, and Profanity Masking

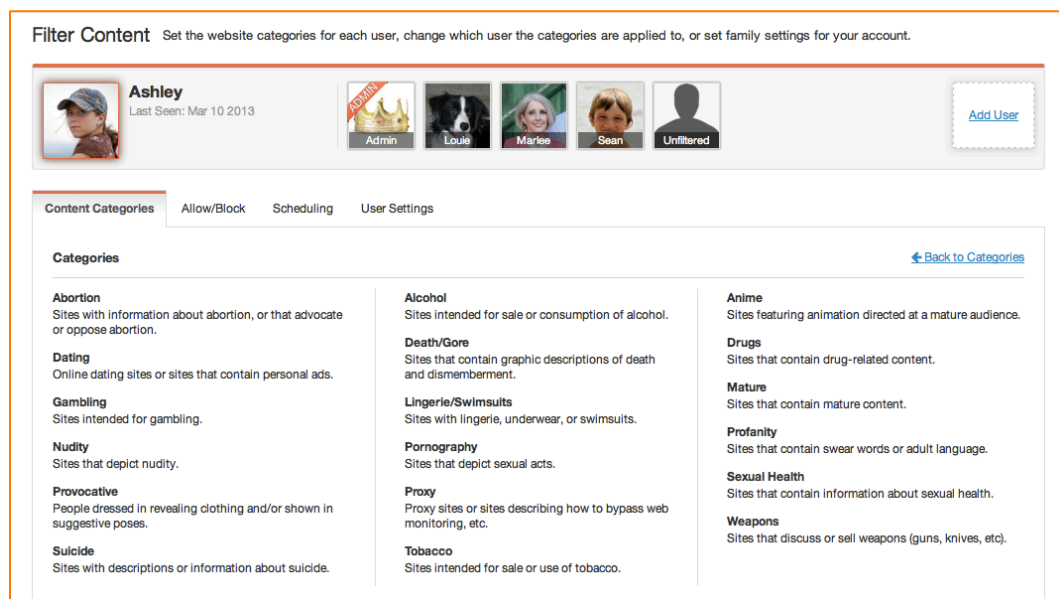
- **Block:** When a content category (or profanity masking), is set to **Block**, the User will not be shown web pages with content from that category (or profane words).
- **Warn:** When a content category is set to **Warn**, the User will be warned prior to viewing a web page that contains that content.
- **Allow:** When a content category is set to **Allow**, the User will be able to view the web page. In the case of profanity masking, it will not be monitored.
- **Mask:** When **Mask** is selected, a User will see web pages that contain profanity, but the vulgar words onscreen will be replaced by special characters such as \$#@!. The choices for **Profanity Masking** are Block (red), Warn (yellow), Allow (green), and Mask (blue).



6. **View Category Information**: There are two other options in the **Content Categories** screen that can be applied to the **User** currently being modified. The first is **View Category Information** shown circled on the right side of the screen.



7. When the **View Category Information** link is clicked, the following screen appears giving a description of the content categories.



The following table contains the information shown in the screen above.

Category	Description
Abortion	Sites with information about abortion, or that advocate or oppose abortion.
Alcohol	Sites intended for the sale or consumption of alcohol.
Anime	Sites featuring animation directed at a mature audience.
Dating	Online dating sites or sites that contain personal ads.
Death/Gore	Sites that contain graphic descriptions of death and dismemberment.
Drugs	Sites that contain illicit drug-related content.
Gambling	Sites intended for gambling.
Lingerie/ Swimsuits	Sites with lingerie, underwear, or swimsuits.
Mature	Sites that contain mature content, such as obscene or vulgar content.
Nudity	Sites that show nudity.
Pornography	Sites that depict sexual acts.
Profanity	Sites that contain vulgar (swear) words or adult language.
Provocative	People dressed in revealing clothing and/or shown in suggestive poses.
Proxy	Proxy sites or sites describing how to bypass web monitoring, etc.
Sexual Health	Sites containing information about sexual health.
Suicide	Sites with descriptions or information about suicide.
Tobacco	Sites intended for the sale or use of tobacco.
Weapons	Sites that discuss or sell weapons (guns, swords, knives, etc).

8. **Edit Custom Categories:** The other option in the **Content Categories** screen is **Edit Custom Categories**. (circled below)

Filter Content Set the website categories for each user, change which user the categories are applied to, or set family settings for your account.

Ashley
Last Seen: Mar 10 2013

Admin **Louie** **Marlee** **Sean** **Unfiltered** [Add User](#)

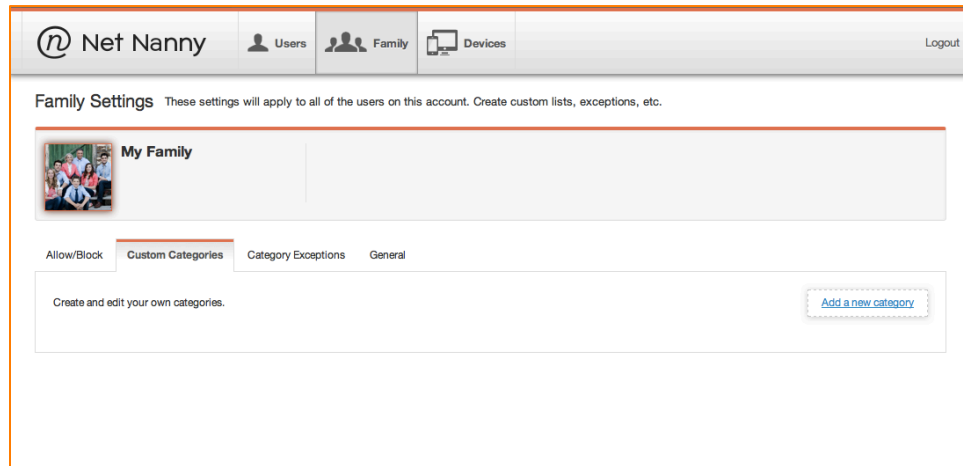
Content Categories **Allow/Block** **Scheduling** **User Settings**

Categories [View category information](#)

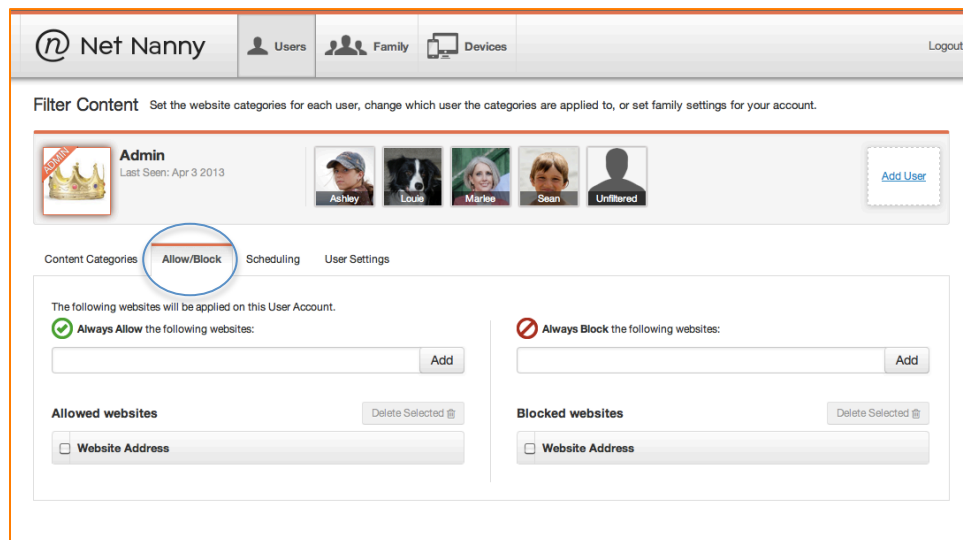
Abortion Block	Alcohol Block	Anime Block	Dating Block	Death/Gore Block
Drugs Block	Gambling Block	Lingerie/Swimsuits Block	Mature Block	Nudity Block
Pornography Block	Profanity Block	Provocative Block	Proxy Block	Sexual Health Block
Suicide Block	Tobacco Block	Weapons Block		

Custom Categories [Edit Custom Categories](#)

9. **Custom Category:** When this link is clicked, a new screen appears where you can create a custom category for the Family. A custom category can be used when you wish to create a category of your own choosing. For example, if you wish to create a list of child-friendly websites and assign that one category to be viewed by your smallest child, this is the feature. This feature is described in the **Family** tab section of this User Guide.

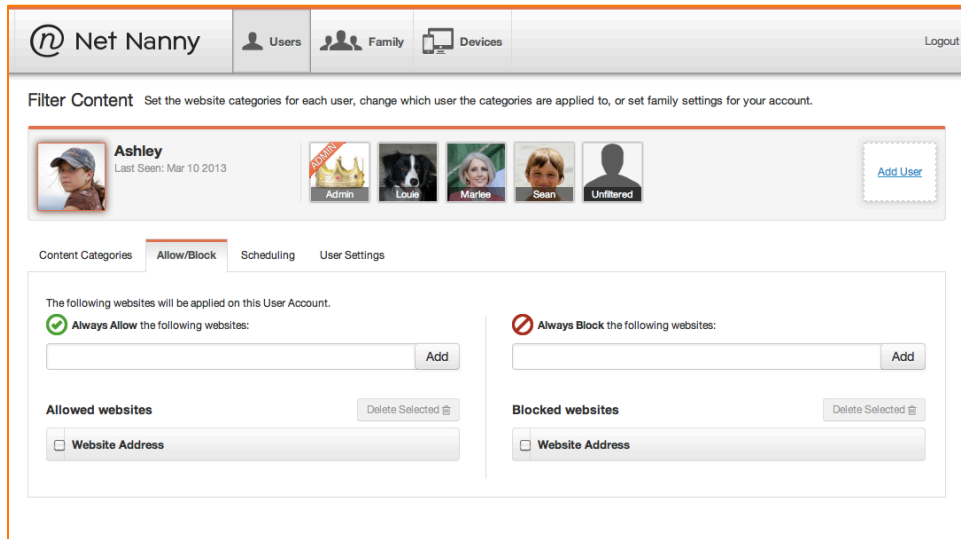


Allow/Block

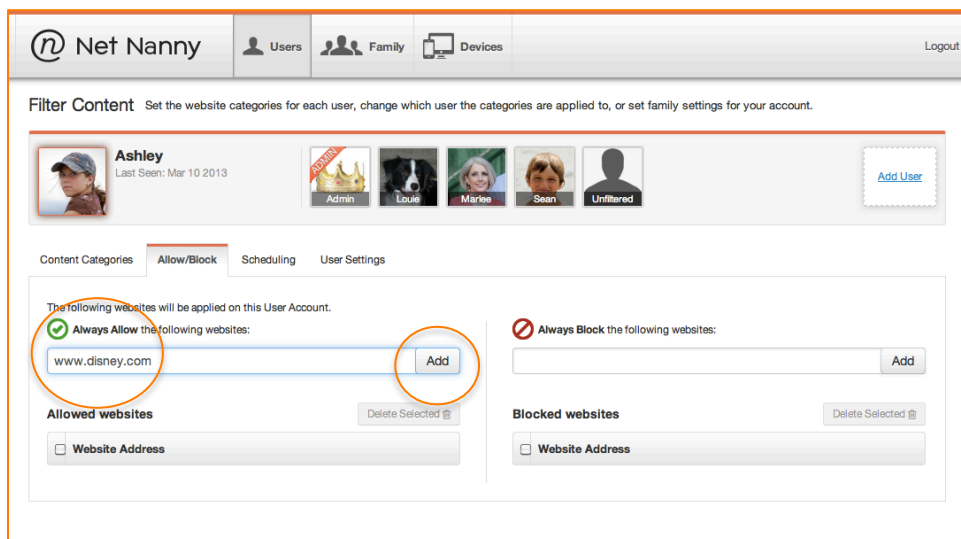


1. When in the **Users** window, use the **Allow/Block** (shown circled above) option to indicate a specific web page you wish to Allow or Block -- regardless of other filter settings. **Note: This setting overrides the category choices for all users.**

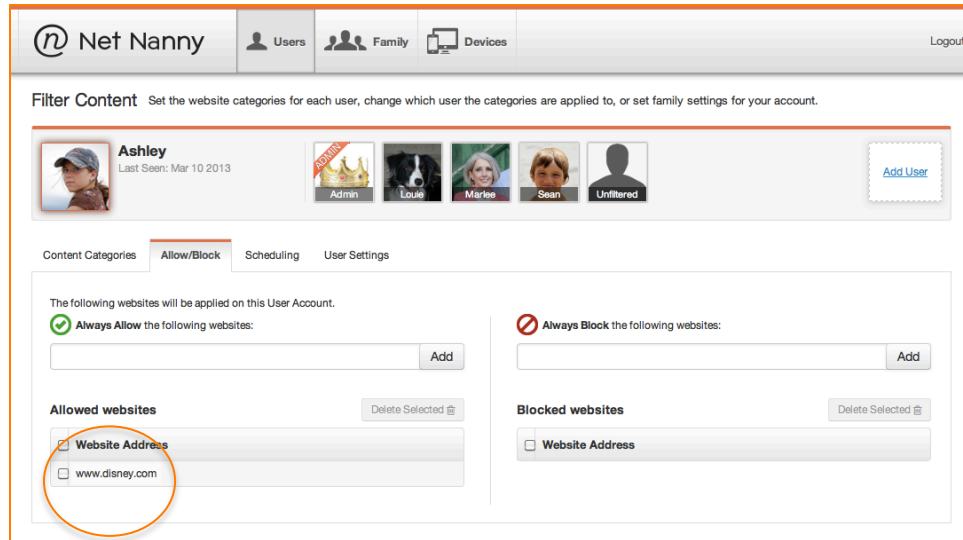
2. To begin, click on the **User** for whom you want to Allow/Block websites. That user's avatar will appear on the left side of the avatar list (Ashley was selected below).



3. Next, look below the list of all Users and click on the **Allow/Block** tab to make changes for the selected User (in this case, Ashley).
4. You can choose to **Always Block** or **Always Allow** a web site to be viewed by all members of the family. In either case, please enter the URL in the empty field shown and click **Add**. In the example circled below, www.disney.com* will be added. Click **Add** to finish. (circled below)

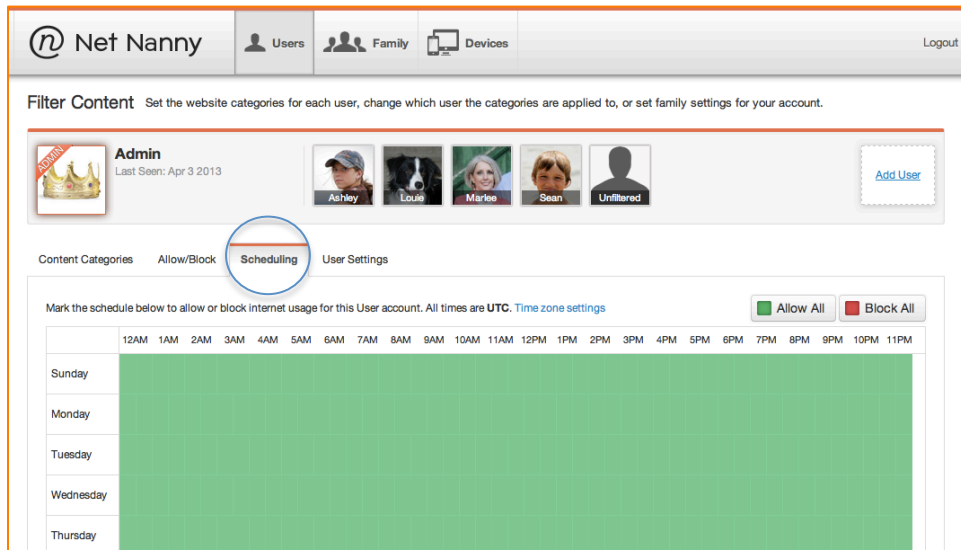


5. Once this is done, the Allowed or Blocked URL will be shown in a list below the heading “Allowed Websites” or “Blocked Websites.” In the example circled below, www.disney.com* is on the **Allowed websites** list.

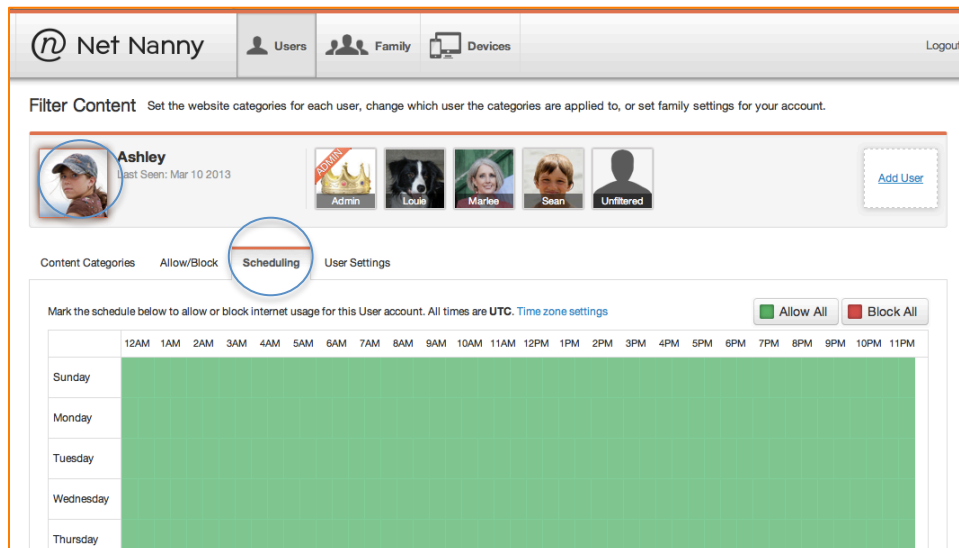


Note: After creating a custom category, you must assign this category to any Net Nanny user you wish to use the category. If you do not assign the category to a user, the custom category will be ignored or “disabled” for that user.

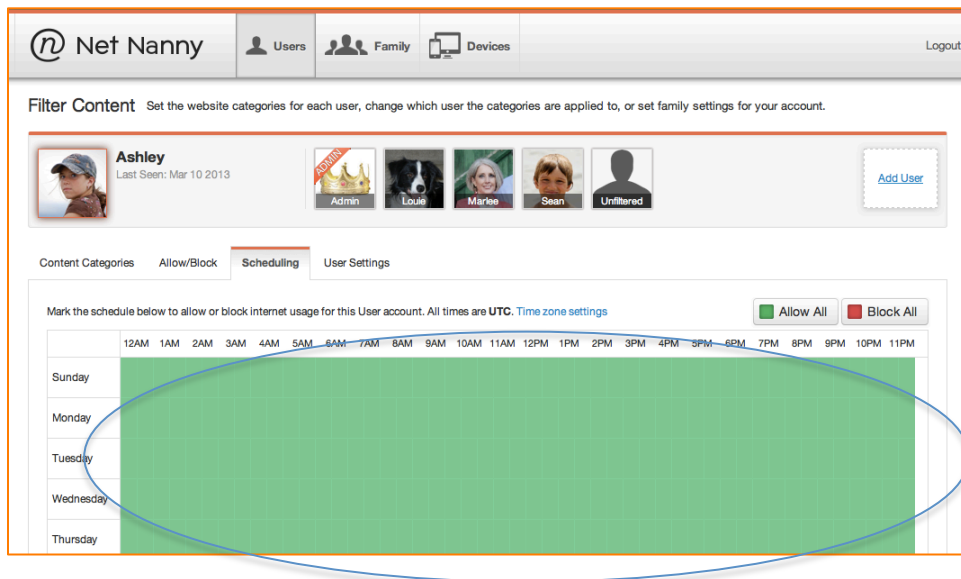
Scheduling



1. Use this option to indicate a specific day and time range to block Internet access for specific Users. Each Net Nanny user can have their own **Scheduling** rules. To begin, click on the **User** for whom you want to make time Scheduling changes. In the example below, Ashley has been selected. Now click on the **Scheduling** tab (shown circled below).

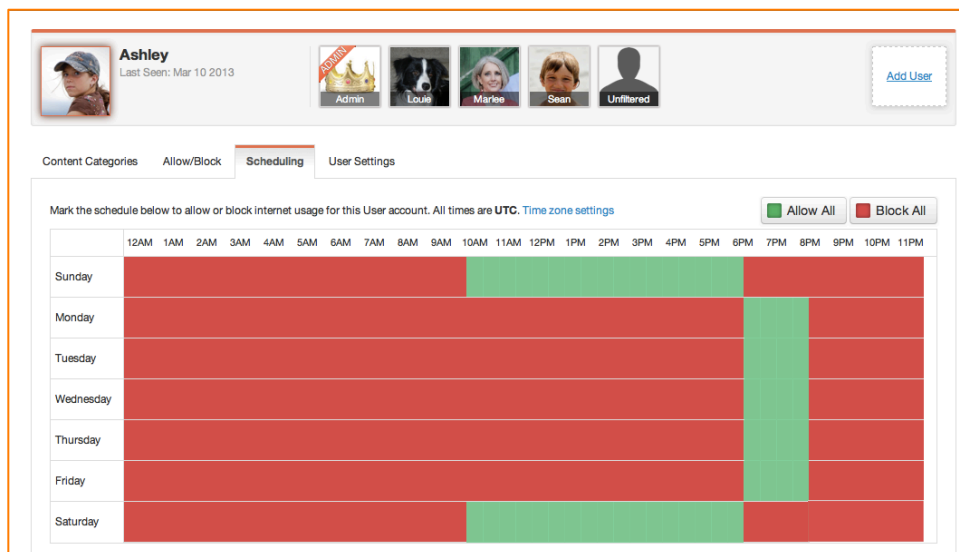


1. To begin, the grid circled below shown in green indicates (by default) that all days and times of the week are allowed for Internet Use. Green indicates the time is “allowed.” This feature allows you to indicate a specific time and day range to “block” Internet access for specific Users.

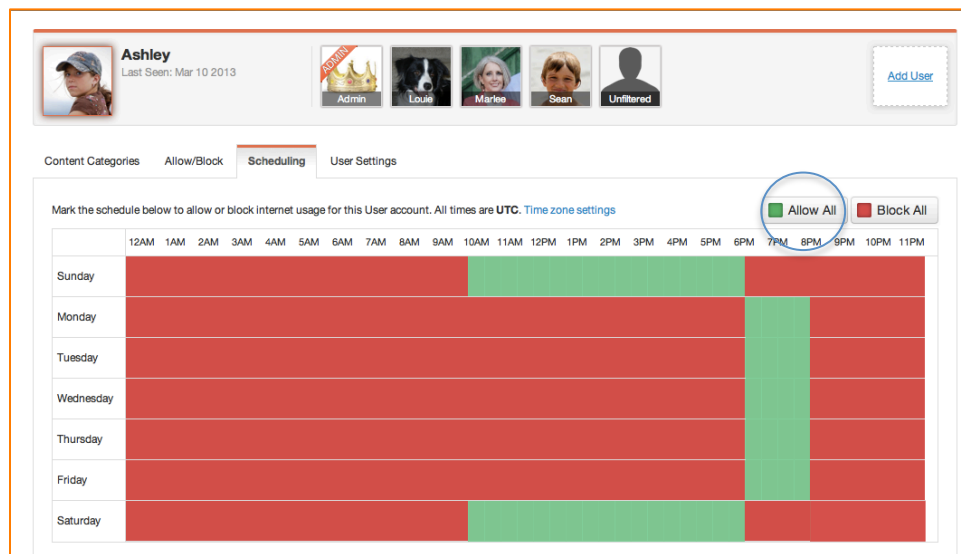


2. To change from “allow” (green) to “block” (red), simply click the mouse in the grid on the day and time of day you wish to block Internet access. Clicking will select a single cell in the grid. Each cell represents a span of 30 minutes. You can click on a time, such as 1 p.m., and block all days at 1 p.m. You can click on a day of the week, such as Monday, and block all times on Monday.

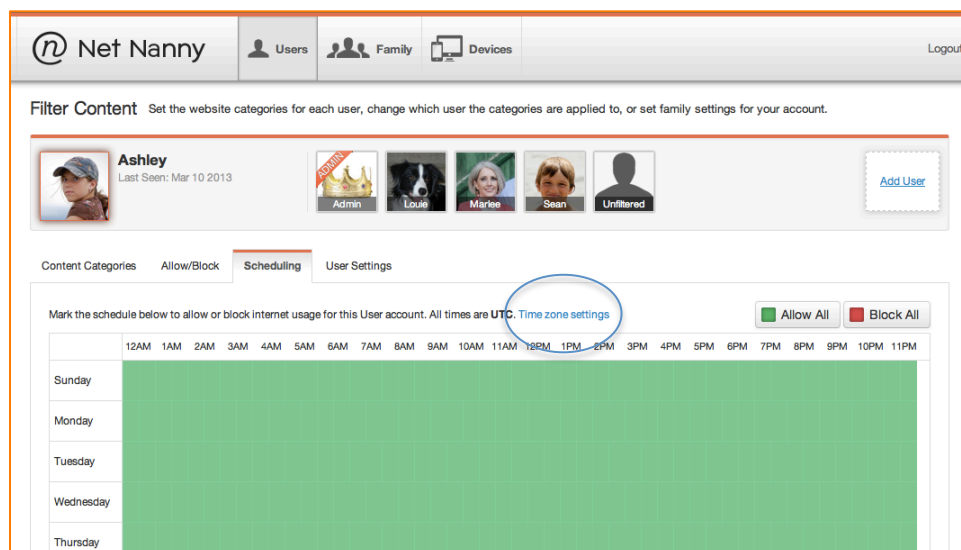
In the example below, Ashley can access the Internet for a few hours in the afternoon on weekdays and for most of the day on weekends.



3. If you wish to select a longer time range, you can click the mouse, hold it, and drag the mouse to another location.
4. If you inadvertently “block” (red) a time range but wish to change back to “allow” (green), simple click on the block (red) cell and it will toggle back to “allow” (green).
5. In the upper right corner of the grid, there is a choice circled to **Allow All** or to **Block All**. If selected, you can block (red) or allow (green) all time ranges. At any time, you can click on individual cells in the grid to reverse the choice.



6. **Time Zone Settings**: Across the top of the Scheduling grid, there is an option circled below to change **Time Zone Settings**.




7. If the **Time Zone Settings** is clicked, the page changes to show the **My Family > General** tab. The time zone shown circled here will be in effect for all Users in the account. Any time zone in the world can be selected. In the example below, the America/Denver time zone has been selected.

Family Settings These settings will apply to all of the users on this account. Create custom lists, exceptions, etc.

My Family

Allow/Block Custom Categories Category Exceptions **General**

 Display Name: My Family
Time Zone: America/Denver

My Family
[Change Image](#)


Cancel Save Changes

8. Note: You must click on **Save Changes** (shown circled in the lower right corner of the screen) to save the time zone setting change.

Family Settings These settings will apply to all of the users on this account. Create custom lists, exceptions, etc.

My Family

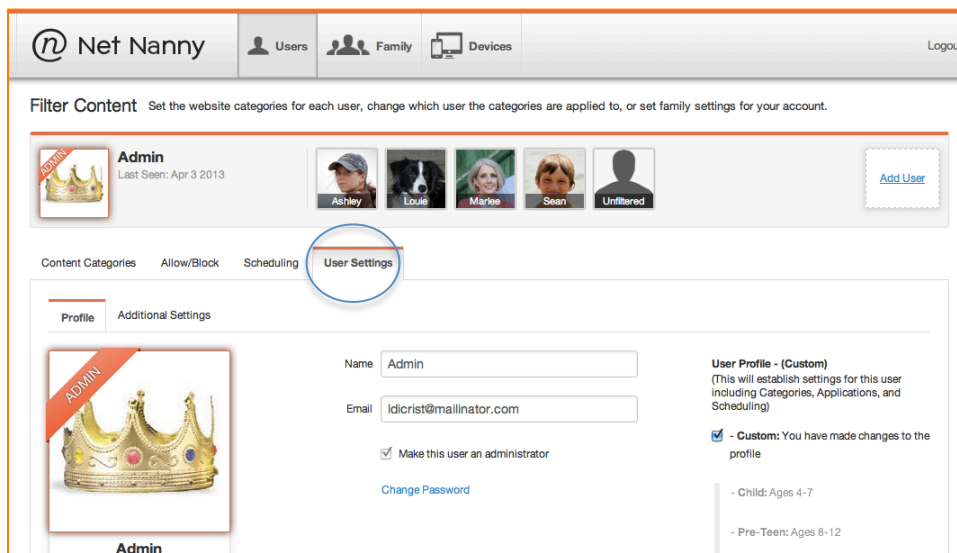
Allow/Block Custom Categories Category Exceptions **General**

 Display Name: My Family
Time Zone: America/Denver

My Family
[Change Image](#)

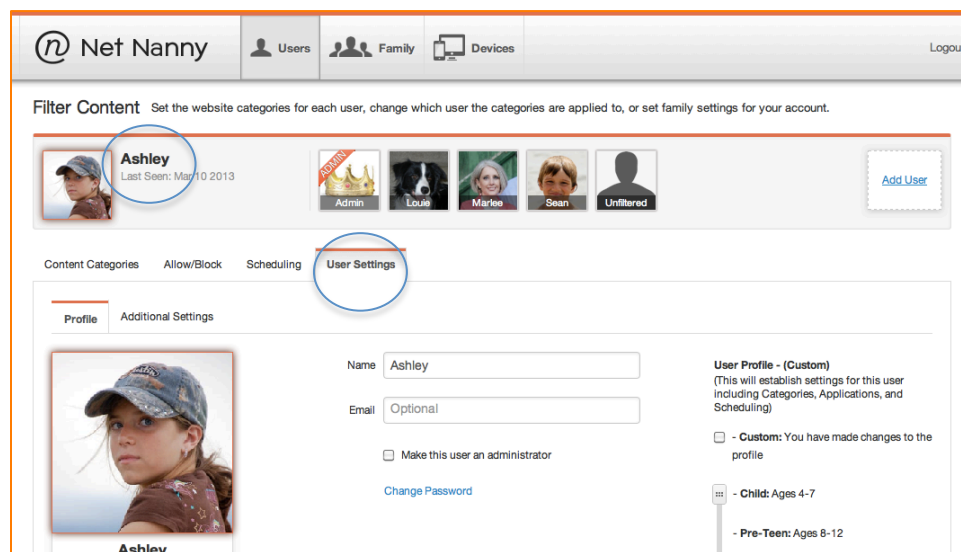
Cancel **Save Changes**

User Settings



Use the **User Settings** option (shown circled above) to manage the profile of an existing User. Options include the following: User name, Password, Image (picture), Email, Make the user an administrator and Adjust the User's web content filtering profile.

1. First, click on the avatar of a User to manage. In the case below, Ashley's avatar was clicked first and the **User Settings** was clicked second. (circled below)



2. **User Name**: Ashley's user name appears. A password was not used in her case. If a password is used, then Ashley will be required to login with that password when using a browser on the computer where Net Nanny is installed. Because a password

was not used in this case, Ashley will be prompted to login, but will not be required to enter a password. In either case, browsing activity is protected by Net Nanny.

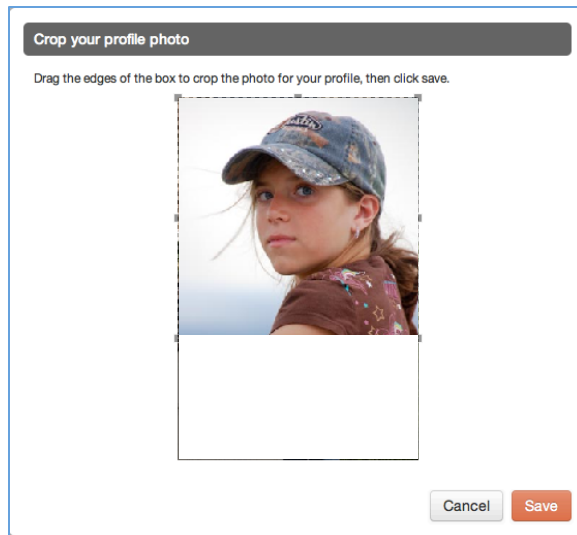
3. **Make user an administrator:** You can choose to **Make the user an Administrator**. (circled below) Any number of users may be an Administrator. Most Net Nanny customers indicate one Administrator per account. The Admin User manages Users and their profiles. The Admin User typically holds the login password to the remote Admin console. In the case below, Ashley is not an Administrator.

The screenshot shows the Net Nanny web interface. At the top, there's a navigation bar with 'Net Nanny' logo, 'Users', 'Family', and 'Devices' tabs, and a 'Logout' link. Below this is a 'Filter Content' section with a description. A row of user avatars is shown: 'Admin' (with a red 'ADMIN' badge), 'Louie', 'Marlee', 'Sean', and 'Unfiltered'. An 'Add User' button is on the right. The 'User Settings' tab is selected, showing a 'Profile' sub-tab. On the left is a large photo of Ashley. To its right are input fields for 'Name' (Ashley) and 'Email' (Optional). Below the email field is a checkbox labeled 'Make this user an administrator', which is circled in blue. Below that is a 'Change Password' link. On the right side of the settings, there's a 'User Profile - (Custom)' section with a description. Below it is a checkbox for '- Custom: You have made changes to the profile'. At the bottom right, there's an age selection slider with options: '- Child: Ages 4-7', '- Pre-Teen: Ages 8-12', '- Teen: Ages 13-17', and '- Adult: Ages 18+'. The 'Pre-Teen' option is currently selected.

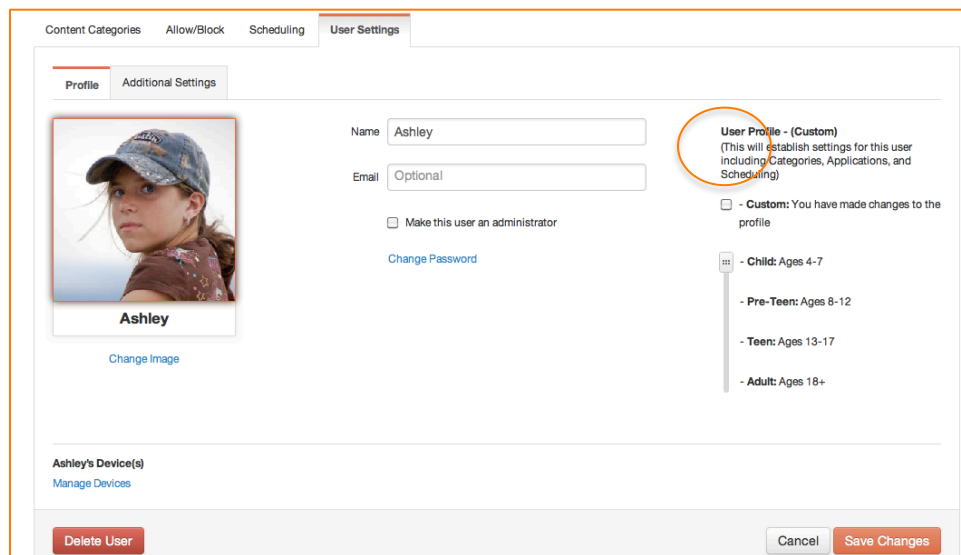
4. **Change Image:** In the **User Settings** screen, you can also change or add an Image (photo) for each User. To begin, click on the **Change Image** link (circled below).

This screenshot is identical to the one above, showing the Net Nanny User Settings page for Ashley. The 'Change Image' link, located below the large profile photo of Ashley, is circled in blue. All other elements, including the navigation bar, user avatars, 'User Settings' tab, and various checkboxes and links, are the same as in the previous screenshot.

5. **Crop the profile Photo:** Once a photo or image is selected, you can crop or size the image. When finished, click **Save**. (circled below) That image will appear in the User's profile and can be changed in the future, if desired.



6. **User Profile:** In the example below, Ashley's profile is set to use the **Child** profile for content categorization while surfing the web. (circled below)



Note: a **User Profile** is a set of predetermined web page categories to be filtered and are based on a user's age. For example, a "**Child: Ages 4-7**" user profile has been created for children ages 4 to 7 and includes the highest level of web site blocking for inappropriate sites. All Net Nanny web page content categories are blocked.

The content categories filtered by Net Nanny include the following: abortion, alcohol, anime, dating, death/gore, drugs, gambling, lingerie/swimsuits, mature, nudity, pornography, profanity, provocative, proxy, sexual health, suicide, tobacco, and weapons.

There are four pre-defined content category filtering profiles: **Child, Pre-Teen, Teen, and Adult**. Each of these pre-defined profiles has a pre-established set of web site content categories to be allowed, blocked, or warned and are as follows:

Child: Ages 4-7

- a. Categories Blocked (all): abortion, alcohol, anime, dating, death/gore, drugs, gambling, lingerie/swimsuits, mature, nudity, pornography, profanity, provocative, proxy, sexual health, suicide, tobacco, and weapons.
- b. Profanity: Blocked

Pre-Teen: Ages 8-12

- a. Categories Blocked: abortion, alcohol, death/gore, drugs, gambling, mature, nudity, pornography, provocative, proxy, suicide, tobacco, and weapons.
- b. Categories Warned: anime, dating, lingerie/swimsuits, sexual health.
- c. Profanity: Masked

Teen: Ages 13-17

- a. Categories Blocked: alcohol, drugs, gambling, mature, nudity, pornography, proxy, tobacco.
- b. Categories Warned: abortion, death/gore, sexual health, suicide, weapons.
- c. Categories Allowed: anime, dating, lingerie/swimsuits, provocative.
- d. Profanity: Masked


Adult: Ages 18+

- a. Categories Blocked: pornography, proxy
- b. Categories Warned: none
- c. Categories Allowed: abortion, alcohol, anime, dating, death/gore, drugs, gambling, lingerie/swimsuits, mature, nudity, profanity, provocative, sexual health, suicide, tobacco, and weapons.
- d. Profanity: Allowed

7. If you wish to change the User Profile for content categorization, click on the slider bar and move up or down. (circled below) In the example below, the slider was moved to Pre-Teen.

Content Categories Allow/Block Scheduling **User Settings**

Profile Additional Settings


Ashley
[Change Image](#)

Name

Email

☐ Make this user an administrator

[Change Password](#)

User Profile - Pre-Teen: Ages 8-12
(This will establish settings for this user including Categories, Applications, and Scheduling)

☒ Custom: You have made changes to the profile

- Child: Ages 4-7

- Pre-Teen: Ages 8-12

- Teen: Ages 13-17

- Adult: Ages 18+


Ashley's Device(s)
[Manage Devices](#)

[Delete User](#) [Cancel](#) [Save Changes](#)

8. Once the slider bar is moved, a message appears above it in red (circled below) to indicate that a change has been made and that custom profile is now in use.

Content Categories Allow/Block Scheduling **User Settings**

Profile Additional Settings


Ashley
[Change Image](#)

Name

Email

☐ Make this user an administrator

[Change Password](#)

User Profile - Pre-Teen: Ages 8-12
(This will establish settings for this user including Categories, Applications, and Scheduling)

☒ Custom: You have made changes to the profile

- Child: Ages 4-7

- Pre-Teen: Ages 8-12

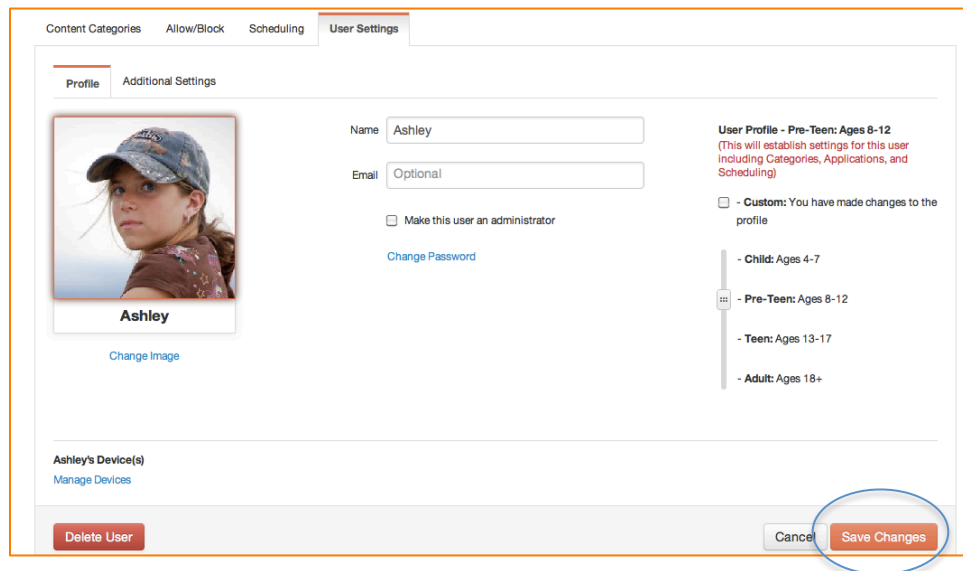
- Teen: Ages 13-17

- Adult: Ages 18+

Ashley's Device(s)
[Manage Devices](#)

[Delete User](#) [Cancel](#) [Save Changes](#)

9. If you agree with the change, click **Save Changes** (circled below).

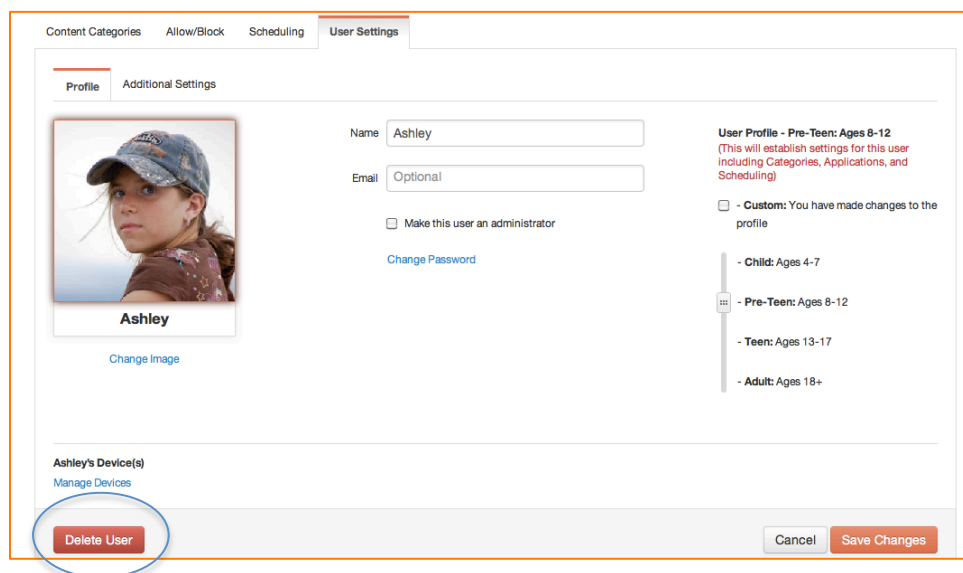


The screenshot shows the 'User Settings' tab in a web application. The 'Profile' sub-tab is active. On the left is a profile picture of a girl named Ashley with a 'Change Image' link below it. To the right of the image are input fields for 'Name' (filled with 'Ashley') and 'Email' (filled with 'Optional'). Below these is a checkbox 'Make this user an administrator' and a 'Change Password' link. On the far right is a 'User Profile' section with a title 'User Profile - Pre-Teen: Ages 8-12' and a note that settings will be established for categories, applications, and scheduling. Below this is a 'Custom' checkbox and a list of age ranges: 'Child: Ages 4-7', 'Pre-Teen: Ages 8-12' (selected), 'Teen: Ages 13-17', and 'Adult: Ages 18+'. At the bottom left is a 'Delete User' button. At the bottom right are 'Cancel' and 'Save Changes' buttons, with 'Save Changes' circled in red.

10. Once you have clicked on **Save Changes**, the change will be saved.

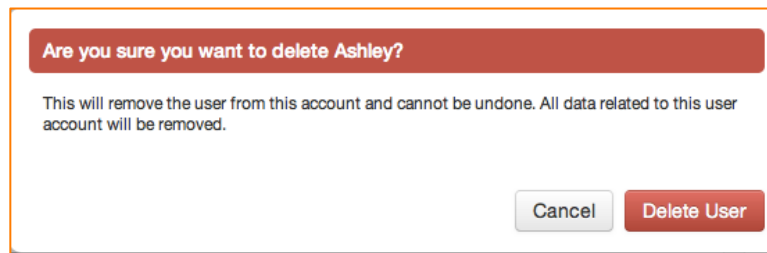
Warning: If you do not click **Save Changes** and navigate to another page or option, your user profile choice will not be saved.

11. **Delete User:** At any time, the User can be deleted from the account from the **User Settings** screen. In the lower left corner, there is a red **Delete User** button below the User's image (circled below). If you click on Delete User, the user can be deleted.



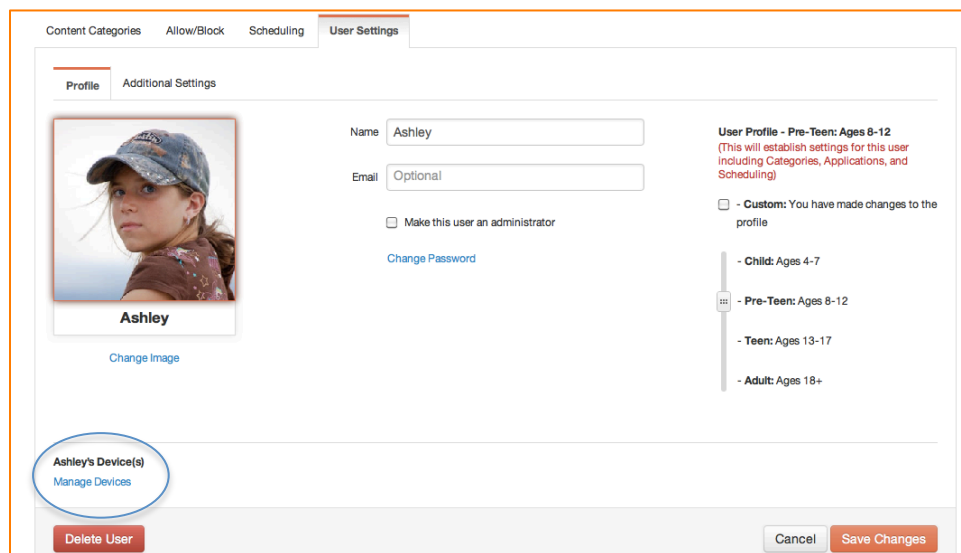
This screenshot is identical to the one above, showing the 'User Settings' screen for user 'Ashley'. The 'Delete User' button in the bottom left corner is circled in red, instead of the 'Save Changes' button.

12. If you accidentally click Delete User, you will be presented with a second chance to confirm the **Delete User** action or to **Cancel**.

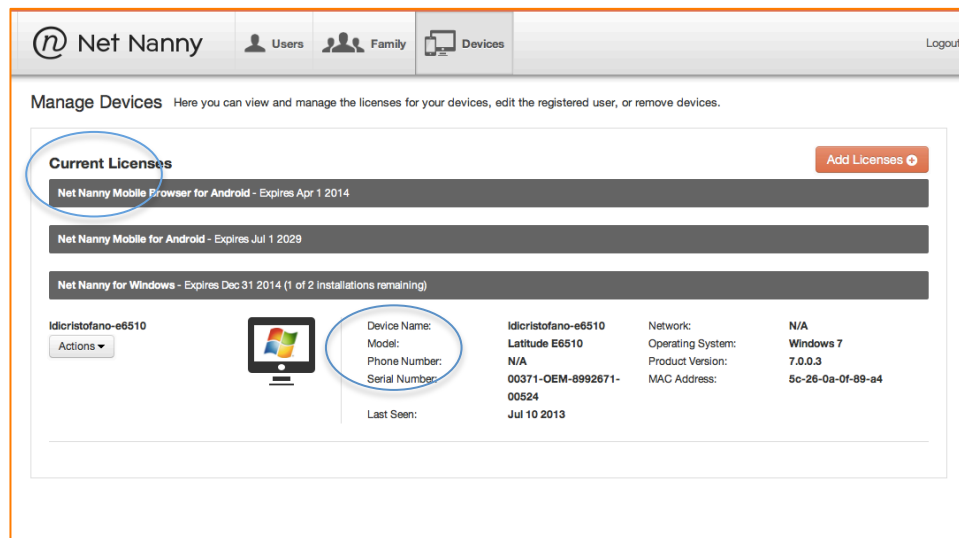


13. **Manage Devices**: One additional option exists in the **User Settings** screen called **Manage Devices**. (circled below) This link will show a list of mobile device on which a Net Nanny user profile is in use. If you do not have a mobile device protected by Net Nanny, this field should be empty. Net Nanny currently allows Windows and Android devices to be managed from the same Admin console. In the future, support to manage Mac computers will be added.

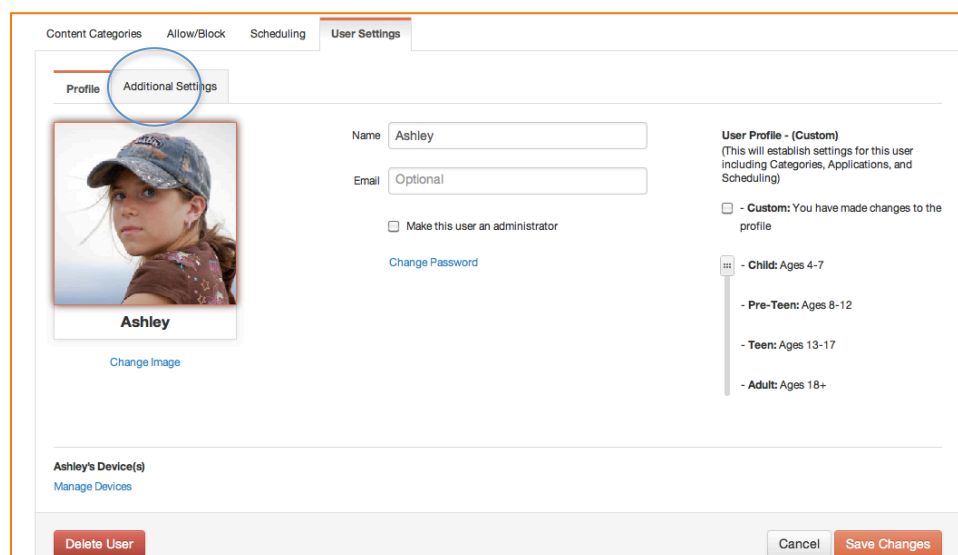
14. To manage all devices with Net Nanny, click on the **Manage Devices** link in the lower left corner of the User Settings screen, right above the **Delete User** button.



15. Once the **Manage Devices** link is clicked, you will see the following screen. Note: This screen is also accessible via the **Devices** tab at the top right side of the Net Nanny Admin console. The details of managing devices are discussed in a subsequent section of this User Guide in the **Devices** tab section. However, in the screen below, you can see (in the two circles added for emphasis) the list of current Net Nanny licenses for this family and a description of the computer(s) and mobile devices on which Net Nanny is installed.

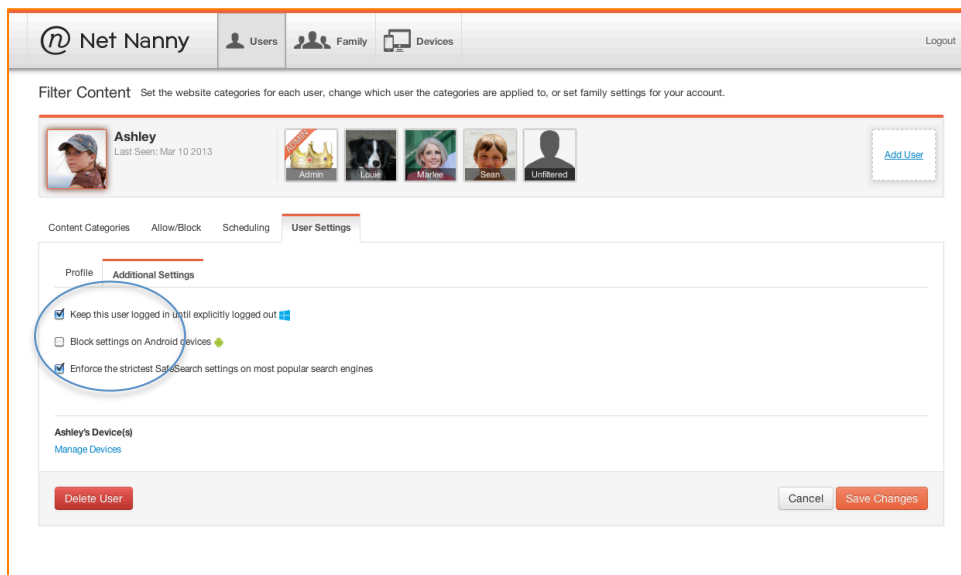


16. **Additional Settings**: The last option in **User Settings** is **Additional Settings**. (circled below) In this menu, you can do three things: A- Keep this user logged in until explicitly logged out, b- Block settings on Android devices, and c- Enforce the strictest SafeSearch settings on most popular search engines. Each will be discussed on the next page.



Once you click on **Additional Settings**, three options are shown circled below. The following is a brief description of each. **Remember, these settings are User-specific.**

- A- **Keep this user logged in until explicitly logged out** – When checked, this net Nanny User will always remain logged in, once initially logged in on a computer where Net Nanny is installed. If you wish to have this User log via the Login screen each time s/he uses the computer, do not check this box. This is a common option for computers with only one principal user or for a family where all users share the same settings.
- B- **Block settings on Android devices** – If checked and if this User has Net Nanny installed on an Android device, the **Settings** menu on Android will be blocked. The Android **Settings** menu allows Net Nanny to be uninstalled, among other Android device settings.
- C- **Enforce the strictest SafeSearch settings on most popular search engines** – if checked, Google SafeSearch and most other popular search engines’ “safe search” mode will be automatically turned **on** for this User.



Note: You must click on **Save Changes** (lower right corner of the screen) to save these changes.

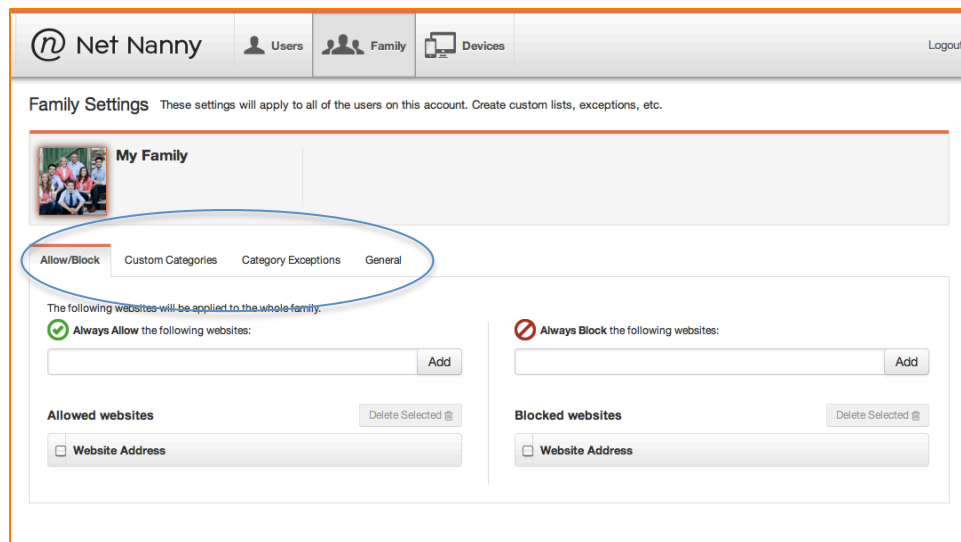
Family Tab



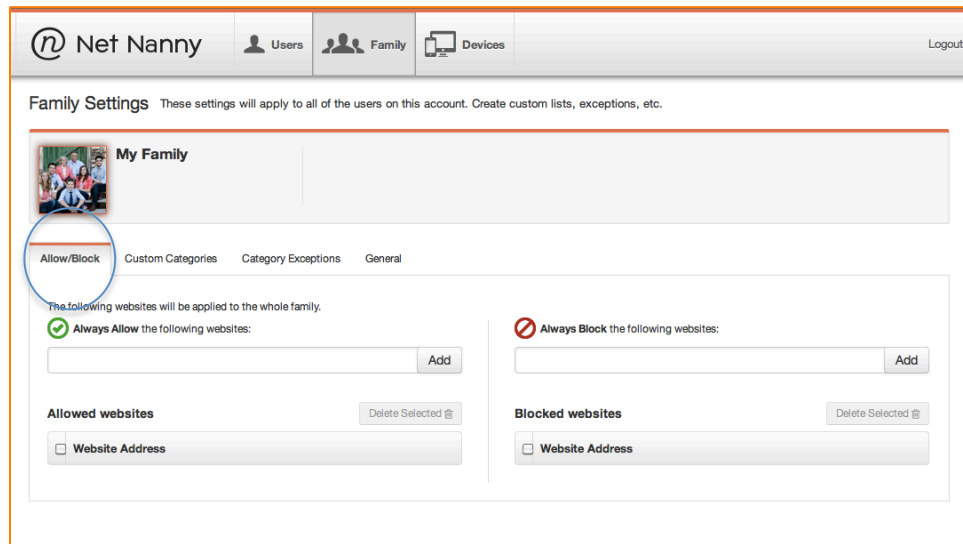
Family Tab: When you click on the **Family** tab, you will be taken to a screen that shows the following options for managing a family of Users:

- **Allow/Block** websites
- **Custom Categories**
- **Category Exceptions**
- **General**

Each of these options (circled below) will be discussed. **Note:** Whenever changes are made in this screen, settings apply to **all Users** in the account (or family).

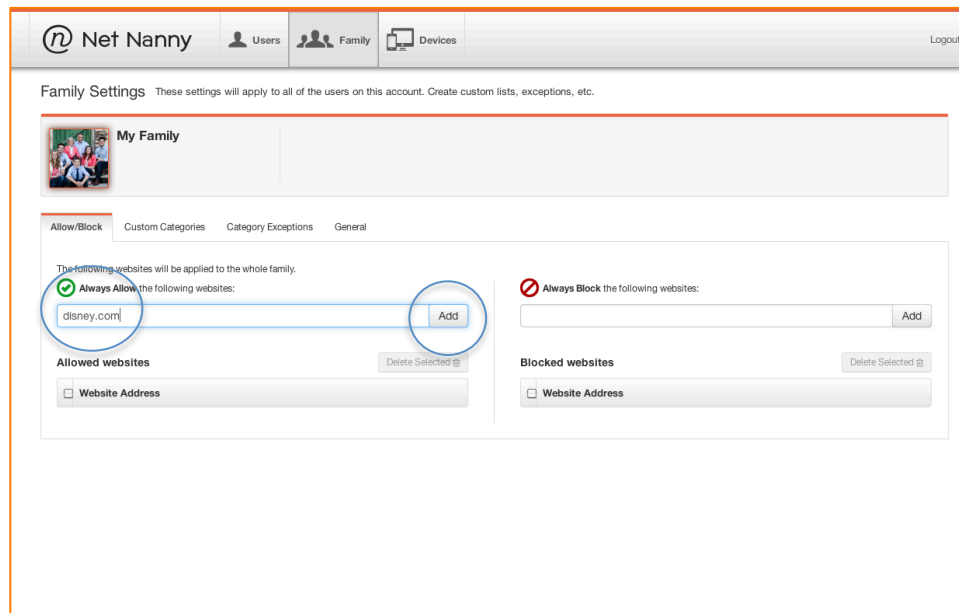


Allow/Block



1. When in the **Family** window, use the **Allow/Block** (shown circled above) option to indicate a specific web page you wish to Allow or Block for the entire family-- regardless of individual **User** profile settings. **Note: Family Allow/Block settings are applied to all Net Nanny users in the family and are inherited by any new users created later.**

2. ***Always Allow or Always Block***: To begin, look below **Always Allow** for a blank field (shown circled below) and type in the name of the web site to be allowed for all members of the family. The same thing can be done for **Always Block**. In either case, please enter the URL in the empty field shown and click **Add** (circled below). In the example, www.disney.com* was added. This field will accommodate wildcard entries; for example, you can enter an asterisk (*) on a URL such as *.pbskids.org to allow all web pages with the www.pbskids.org web site to be included.



Net Nanny

Users Family Devices Logout

Family Settings These settings will apply to all of the users on this account. Create custom lists, exceptions, etc.

My Family

Allow/Block Custom Categories Category Exceptions General

The following websites will be applied to the whole family.

☒ **Always Allow** the following websites:

Allowed websites

☐ Website Address

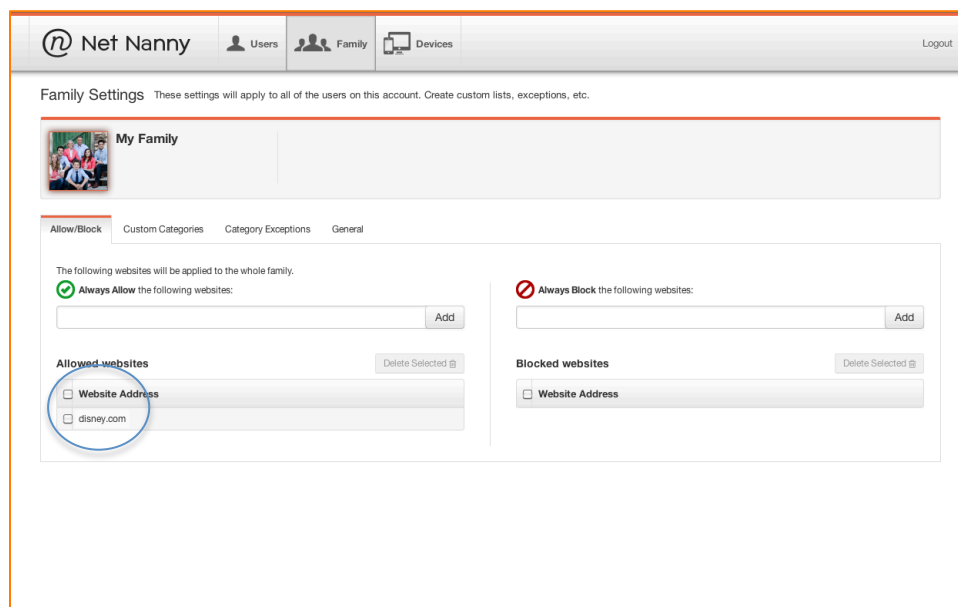
☐ Website Address

☒ **Always Block** the following websites:

Blocked websites

☐ Website Address

3. Once this is done, the Allowed or Blocked URL will be shown in a list (circled) below the heading “Allowed Websites” or “Blocked Websites.” In the example below, www.disney.com* is on the **Allowed websites** list.



Net Nanny

Users Family Devices Logout

Family Settings These settings will apply to all of the users on this account. Create custom lists, exceptions, etc.

My Family

Allow/Block Custom Categories Category Exceptions General

The following websites will be applied to the whole family.

☒ **Always Allow** the following websites:

Allowed websites

☐ Website Address

☒ disney.com

☐ Website Address

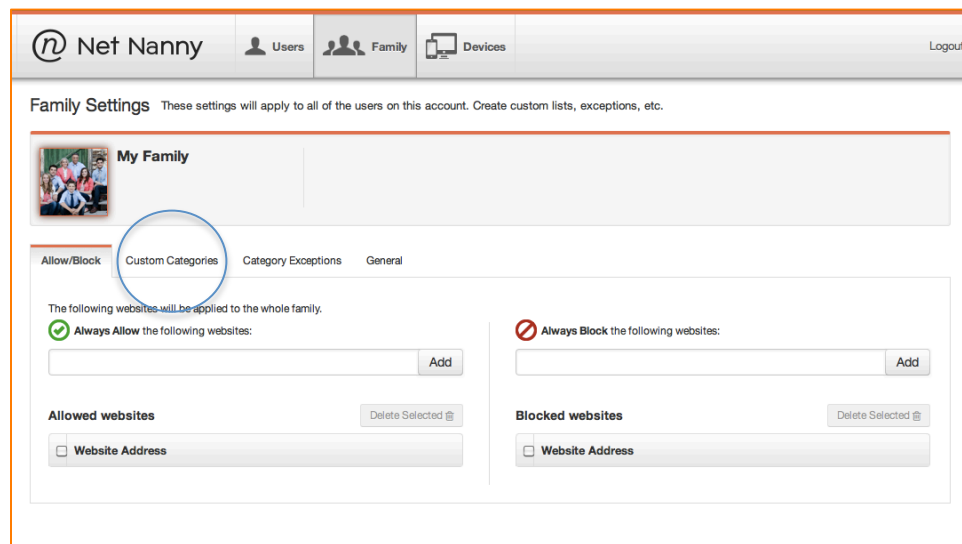
☒ **Always Block** the following websites:

Blocked websites

☐ Website Address

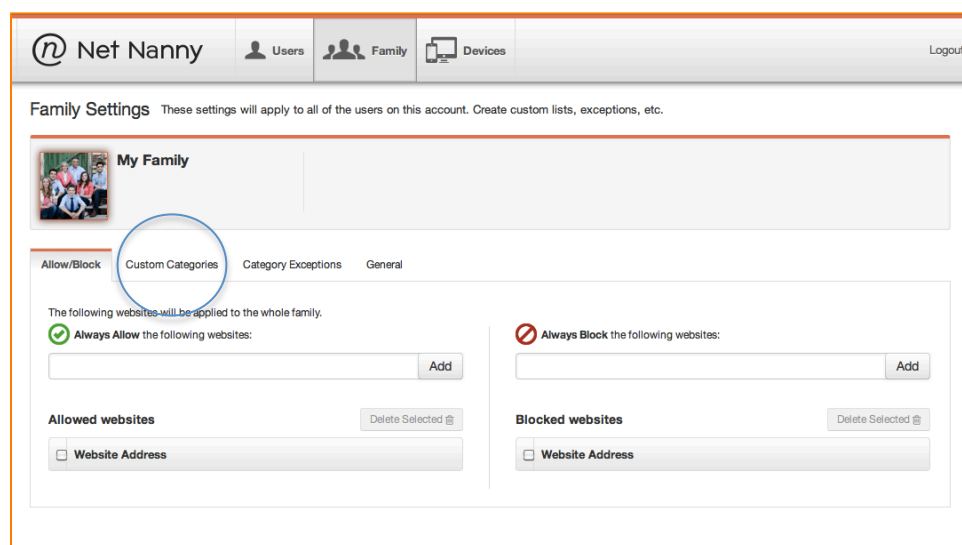
Custom Categories

On the **Family** tab, there is an option called **Custom Categories** (shown circled below). A custom category is used when you wish to create a category of your own choosing. For example, if you wish to create a list of toddler-friendly websites and assign that one category to be viewed by your smallest child, this is the feature.

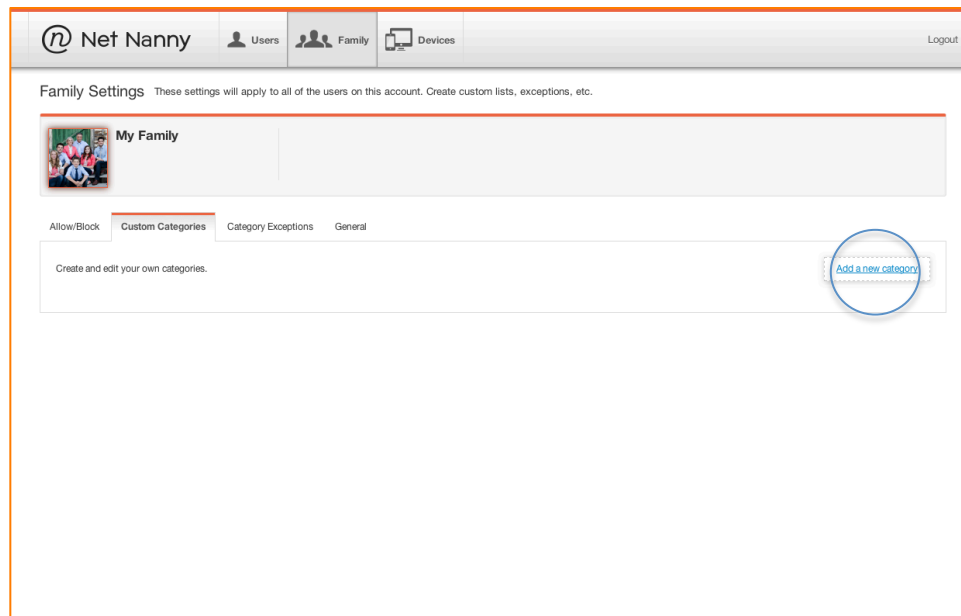


In the example below, we will create a category called “Sites for Sean” with a few kid-friendly web pages.

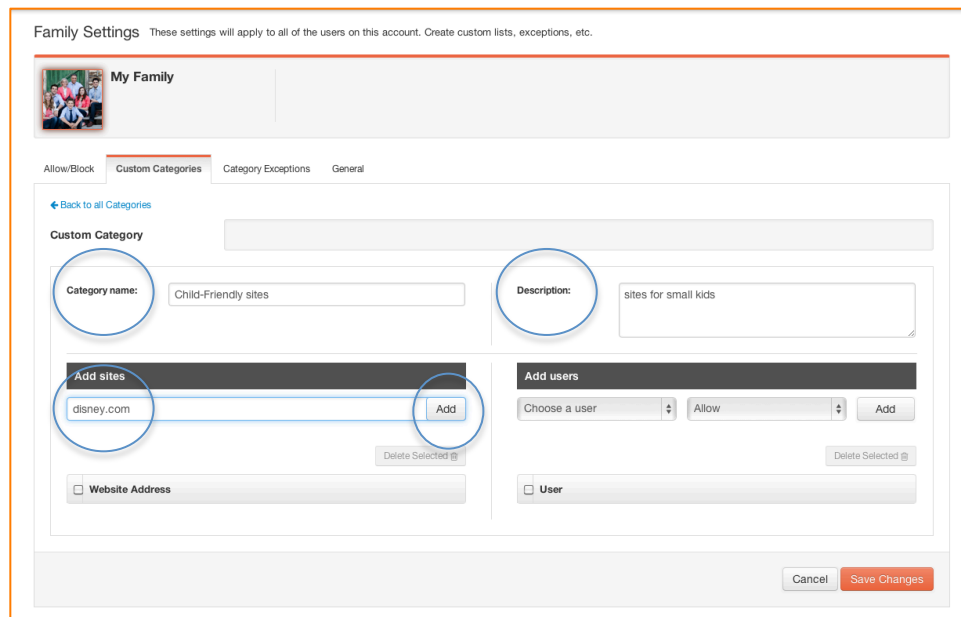
1. **Custom Categories:** First, click on **Custom Categories** in the Family tab (circled below). A new screen will appear (see step 2).



2. **Add a new category:** Once you are in the Custom Categories screen, you'll see a link on the far right side of the screen to **"Add a new category."**



3. **Custom Category:** After clicking on "Add a new category," a new screen appears (shown below). Here, you create a Custom Category. Start by typing a **Category Name**, add a **Description**, include the web site address in the **Add Sites** field, and then click **Add**. Each of these things is circled below. In this case, we created a "Child-Friendly Sites" category that includes "sites for small kids." The web site URL (disney.com*) was added in the **Add Sites** field and **Add** will be clicked.



4. When this is done, the following screen appears. In the section called **Website address**, the name of the allowed website is shown circled below. In this case it's www.disney.com.* The **Category name** and **Description** also appear. The previous step can be repeated to add as many websites as needed for this category.

Family Settings These settings will apply to all of the users on this account. Create custom lists, exceptions, etc.

My Family

Allow/Block Custom Categories Category Exceptions General

[Back to all Categories](#)

Custom Category

Category name: Child-Friendly sites Description: sites for small kids

Add sites Add users

disney.com

Website Address

Choose a user Allow Add

User

Cancel Save Changes

5. **Add user:** Next, a specific User can be allowed/blocked from viewing any **Custom Category**. First, pick the user(s) from the drop down list that you wish to use the new Custom Category (shown circled below). Then click on the **Allow** menu, which reveals the option to **Allow, Warn or Block**. Then click on **Add**. Each of these items is circled below. We will pick **Sean** from the list, will **Allow** him to see that Custom Category and will click **Add**. **Warning: You must click on Save Changes to create the Custom Category.**

Family Settings These settings will apply to all of the users on this account. Create custom lists, exceptions, etc.

My Family

Allow/Block Custom Categories Category Exceptions General

[Back to all Categories](#)

Custom Category

Category name: Child-Friendly sites Description: sites for small kids

Add sites Add users

disney.com

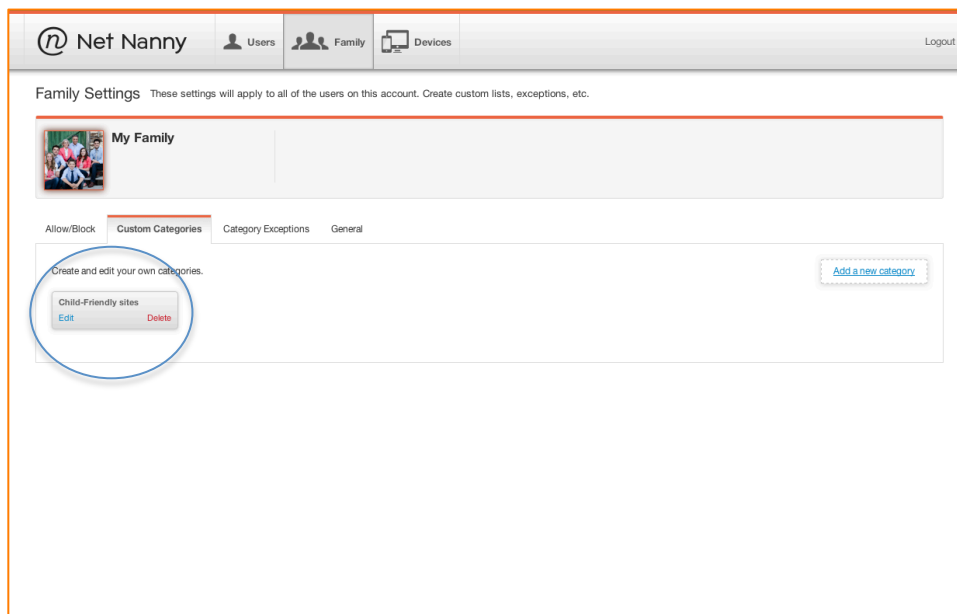
Website Address

Choose a user Allow Add

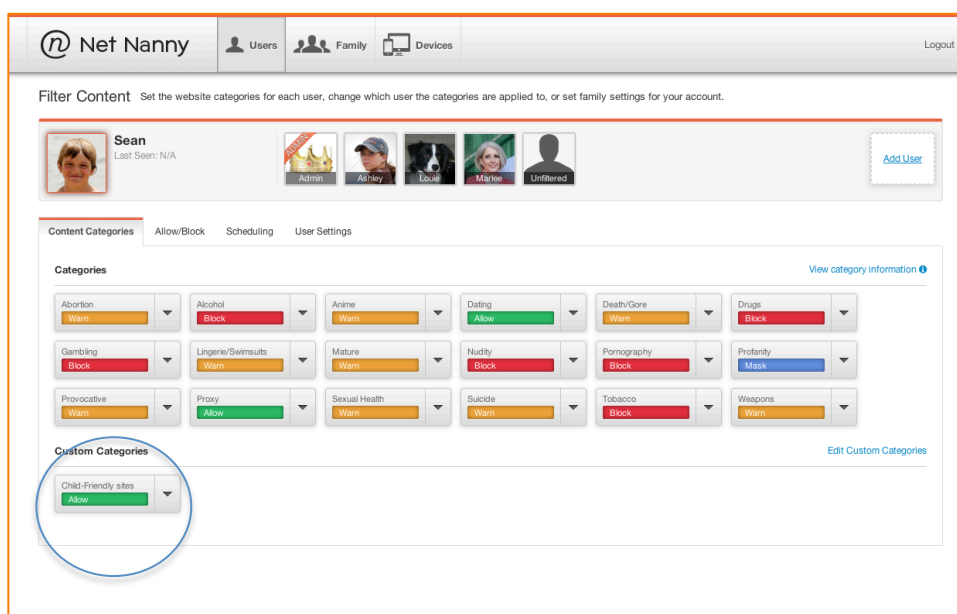
User

Cancel Save Changes

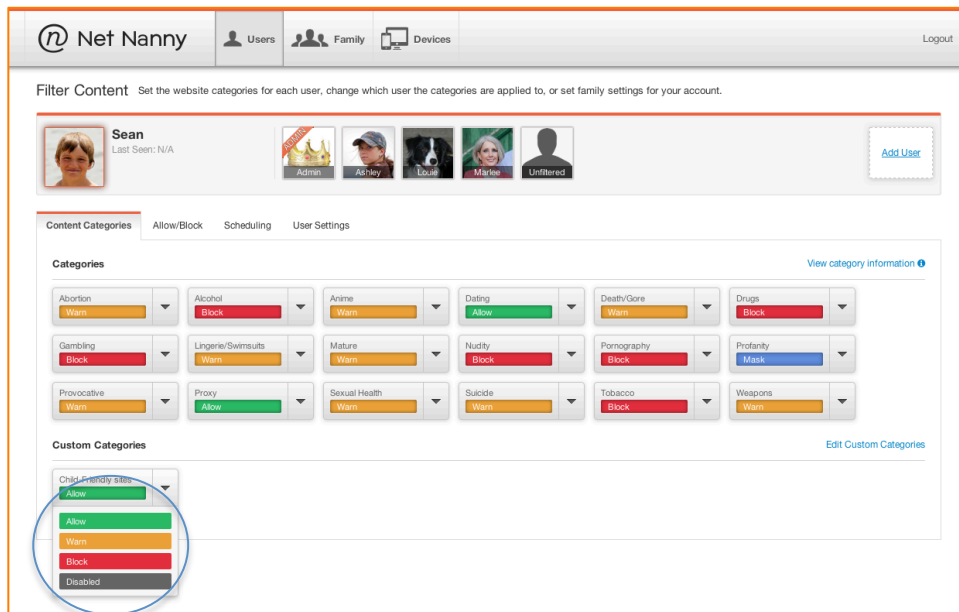
Once these steps are completed, the following screen appears back in the **Custom Categories** screen (Family tab), showing a Custom Category called “Child-Friendly sites.”



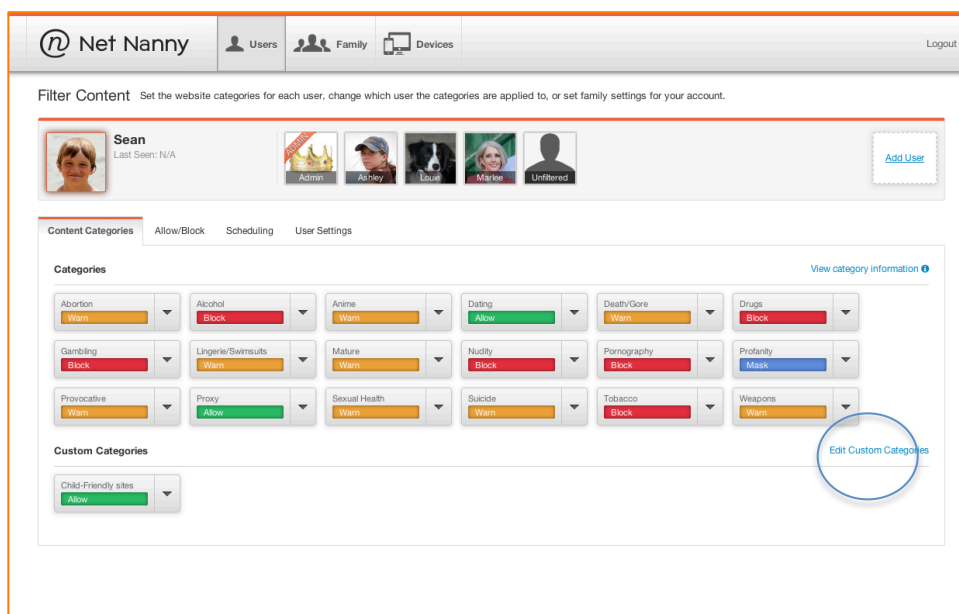
6. If you now go into Sean’s profile (click on the **Users** tab at the top of the screen, then click on Sean’s avatar), you will see Sean’s Content Categories and in the area circled, a **Custom Category** called “Child-Friendly sites” now appears.



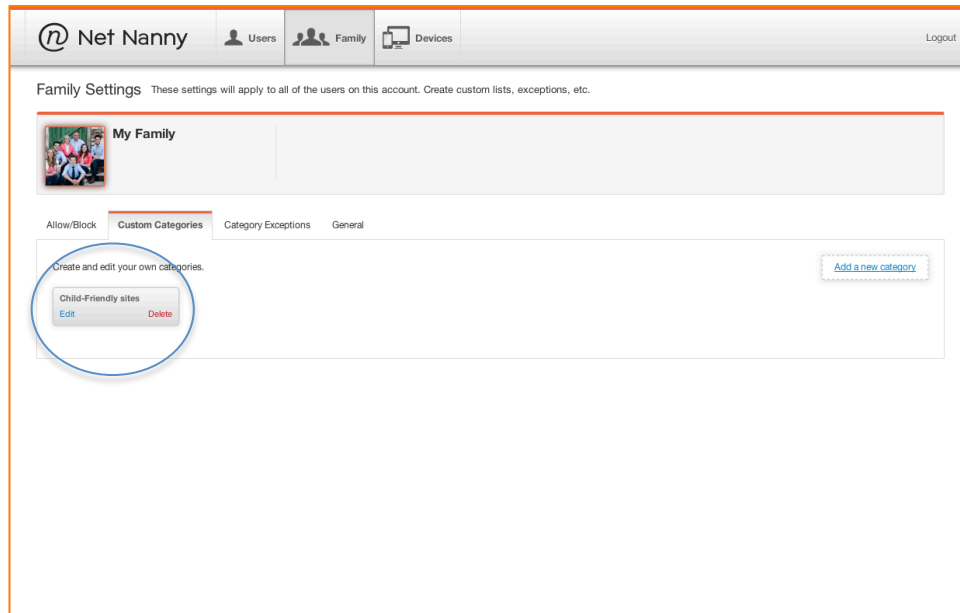
7. If you change the settings for the User of a **Custom Category**, that can be done at anytime in this same screen. The options circled are **Allow**, **Warn**, **Block**, **Disabled**.



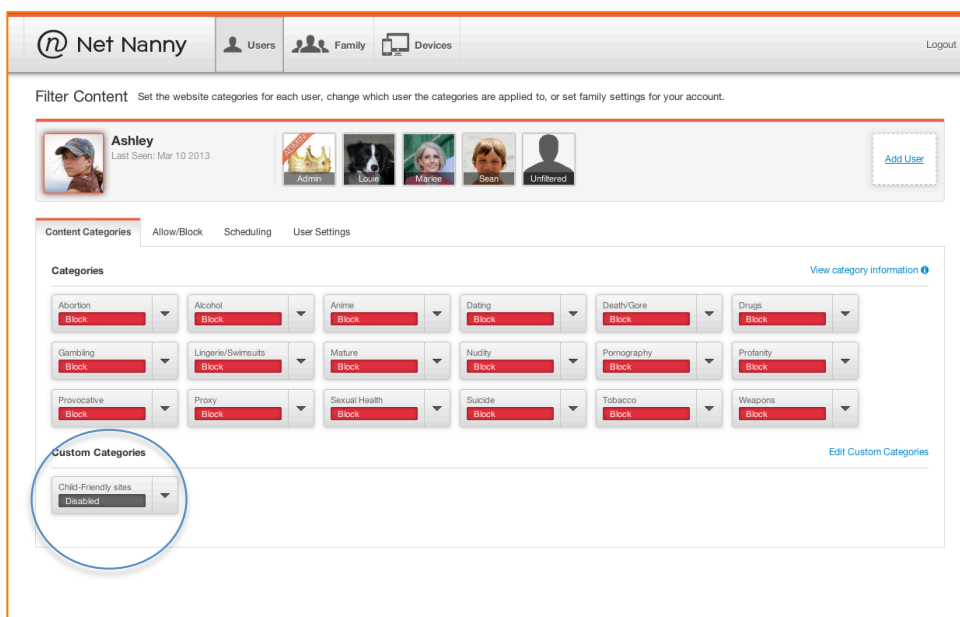
8. You can also quickly go back to the **Custom Categories** screen by clicking on the **Edit Custom Categories** link on this same screen. (Shown circled below in the lower right side of the screen.)



9. If you click on the **Edit Custom Categories** link shown above, you'll be taken back to the **Family** tab, **Custom Categories** screen. (shown below).



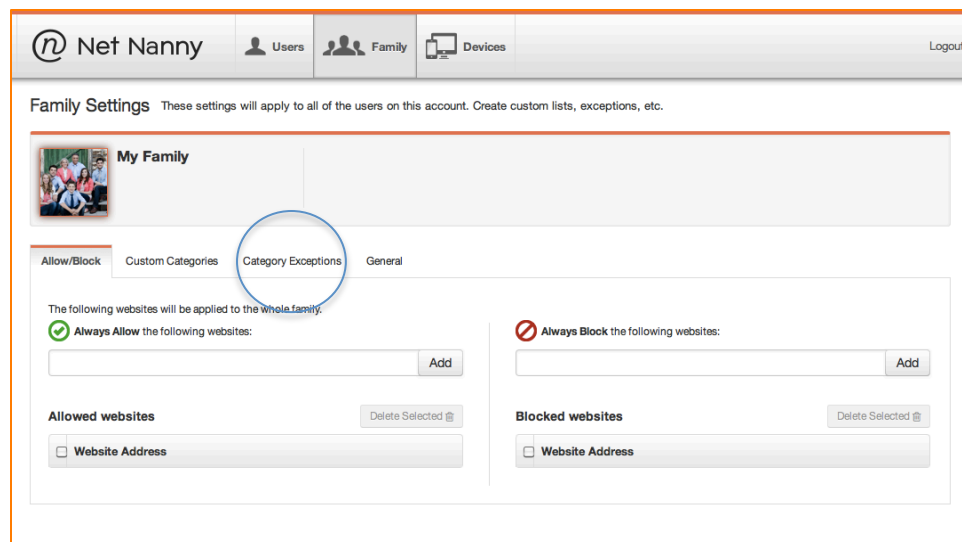
10. Also, if you go to any other User's **Content Categories** screen (go to the **Users** tab, then click on the User's avatar), you'll see the **Custom Categories** section at the lower right corner of the screen has an option to **Allow**, **Warn**, **Block** or **Disable** for that Custom Category (as shown below in Ashley's Content Categories screen).



Category Exceptions

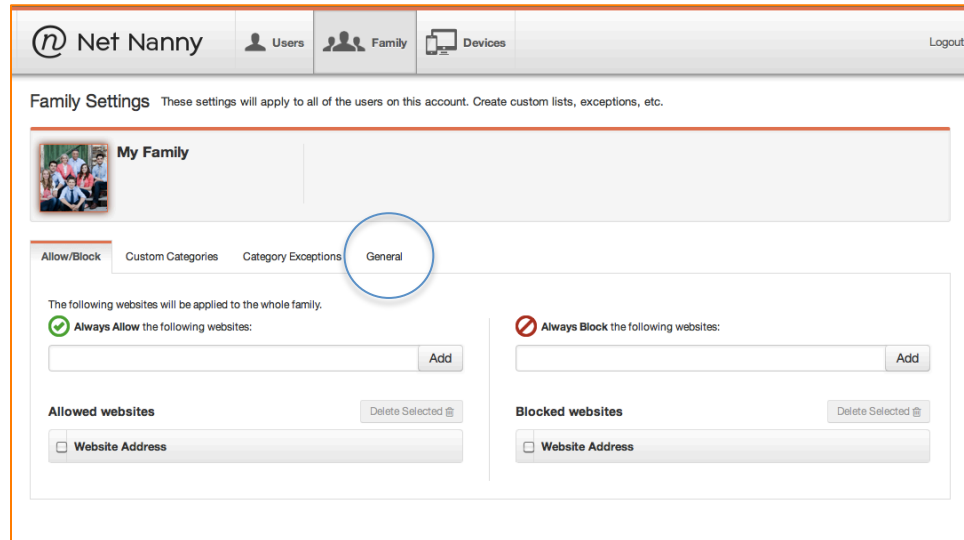
Category Exceptions are used when a User requests a specific website be considered as an exception to the Content Categories pre-defined for that user, i.e., a User feels a web site should not be considered for a specific Content Category. For example, this feature could be used to create a Category Exception for Wikipedia.org to allow all pages with Weapons to not be considered for categorization review if the user's profile is set to block web sites with weapons. This would allow the user to do a school report about civil war weapons and to do research on Wikipedia.org while Net Nanny will continue to block other inappropriate content on Wikipedia.org.

The **Category Exceptions** option is found on the **Family** tab, on the middle-left side of the screen (shown circled below).



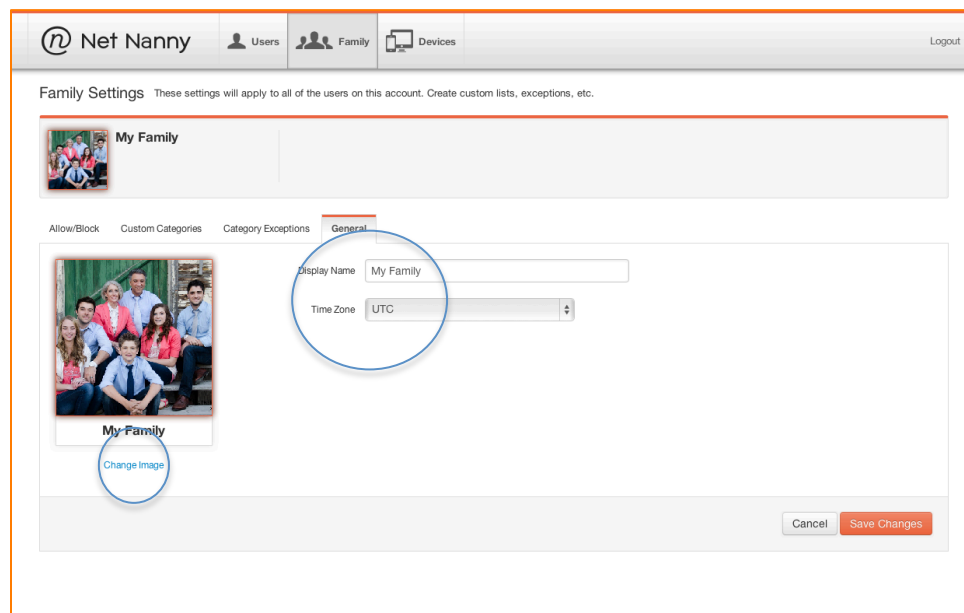
General

The **General** option (shown circled below) on the Family tab allows the Admin to make basic changes to the Family profile.

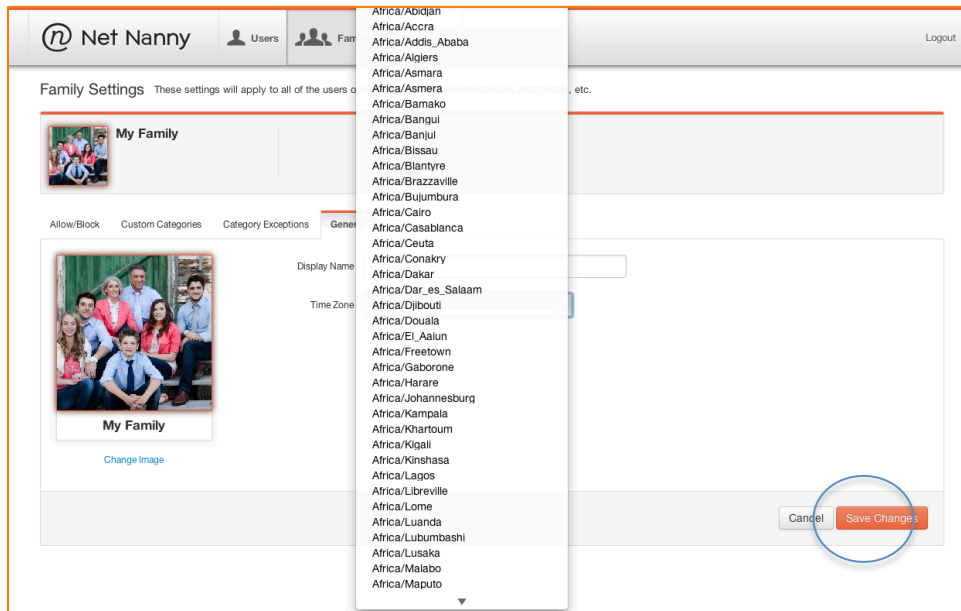


1. Once the **General** option is clicked on the **Family** tab, the following screen appears.

There are three options (circled below): **Display Name**, **Time Zone**, and **Change Image**. The **Display Name** will only appear when you are on the **Family** tab. To modify the **Display Name**, click on the field next to **Display Name**, enter the desired text, and click **Save Changes** (orange button, lower right corner).



2. You can choose a **Time Zone** from the drop-down list. When the Time Zone field is clicked, a scrolling list of time zones is shown. Click on the desired time zone and then click **Save Changes** (circled below, lower right corner). **Warning: If you don't click on Save Changes and then navigate to a new screen, any modifications will not have been saved.**



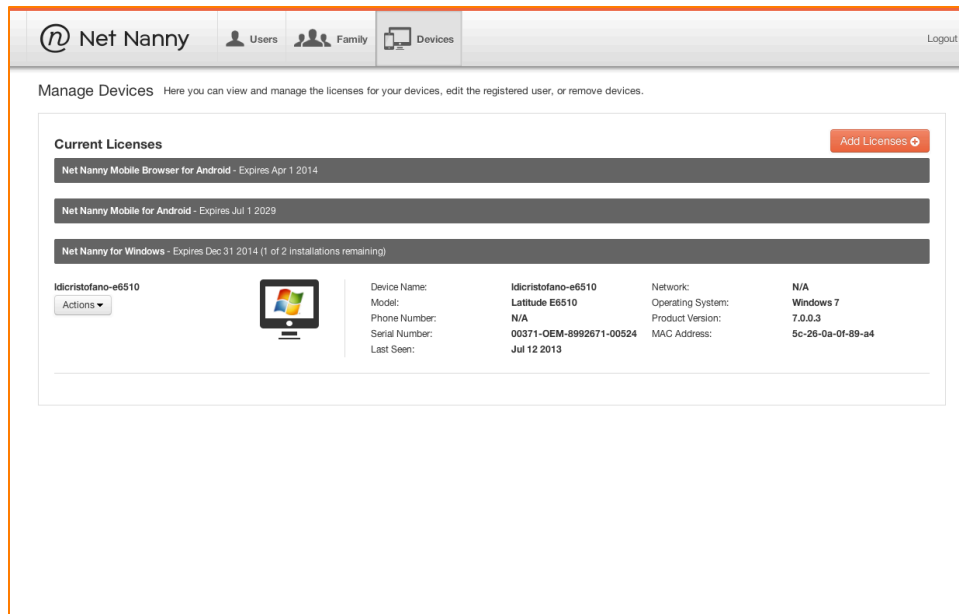
3. If you click on **Change Image**, you will be given the option to navigate to an image or photo. In the resulting screen, after you click on an image or photo, you can crop the photo. When finished, click **Save**. The new image will appear on the **Family** tab.



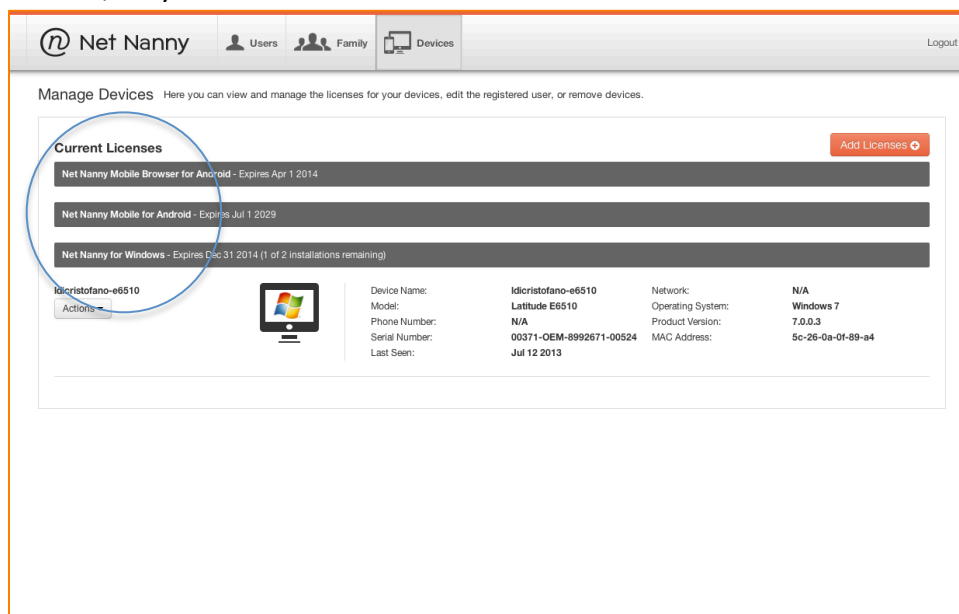
Devices Tab



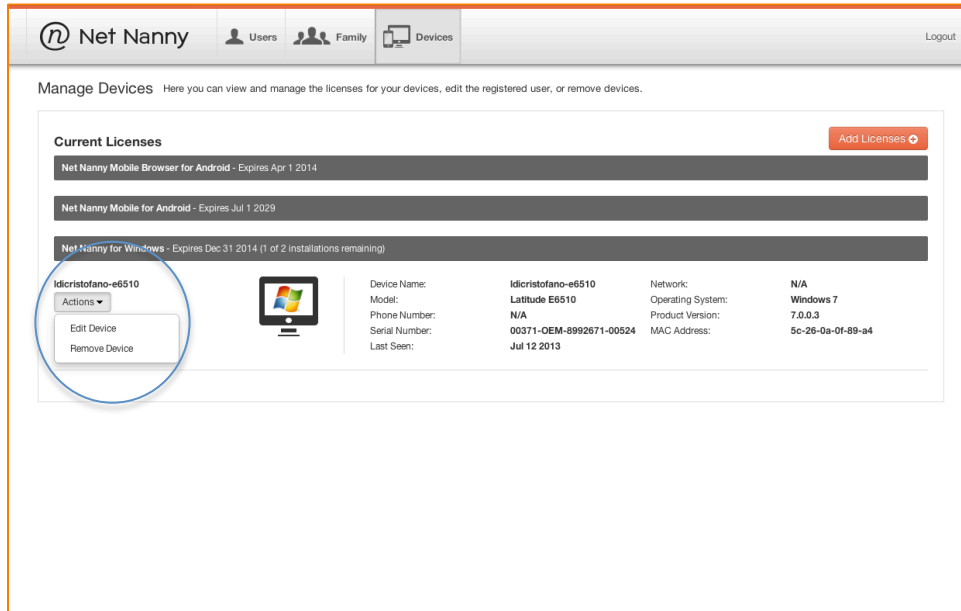
When you click on the **Devices** tab, you are taken to a screen to view and manage the licenses for your devices, edit the registered user, or remove devices.



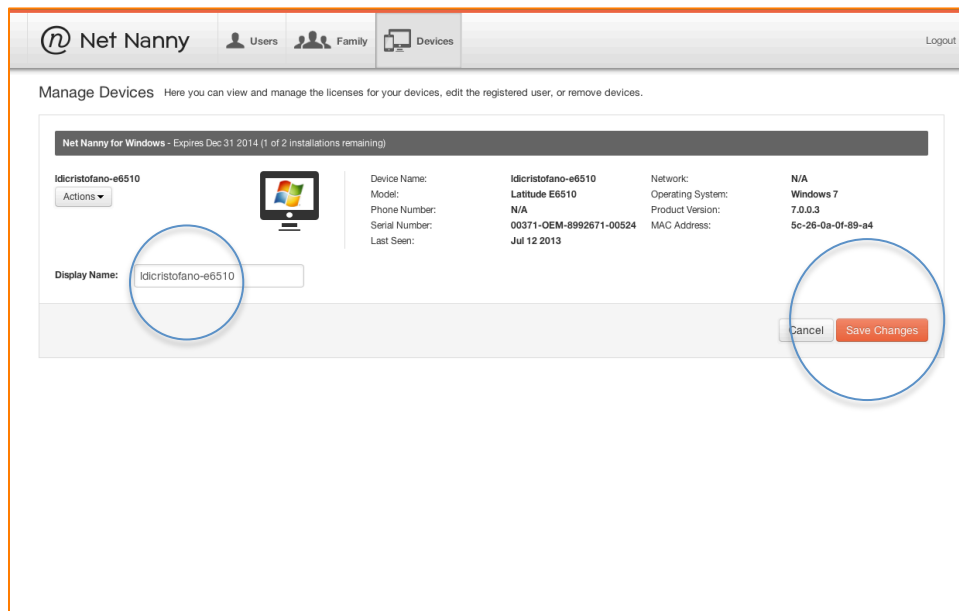
1. **Current Licenses:** Circled below is the list of **Current Licenses** of Net Nanny for this family. In this example, there are 2 Android licenses and 1 Windows license. However, only the Windows license has been installed.



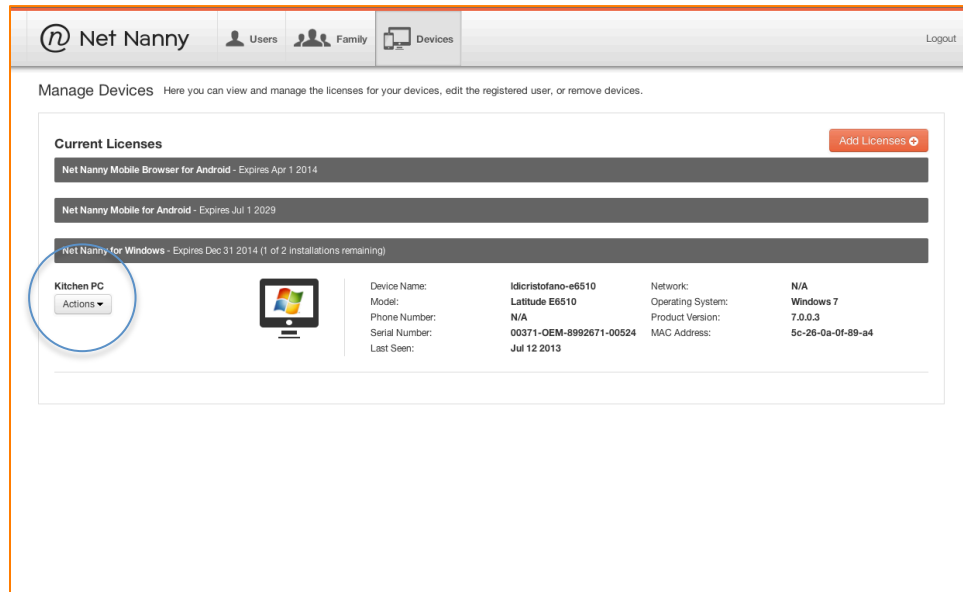
2. **Edit or Remove Device License:** In this screen, you can either **Edit** or **Remove** the device (Windows computer) license. **Remove** allows you to remove the license associated with this Windows computer and use it on another Windows computer. **Edit** will allow you to change the name associated with the computer, perhaps to something more user- friendly.



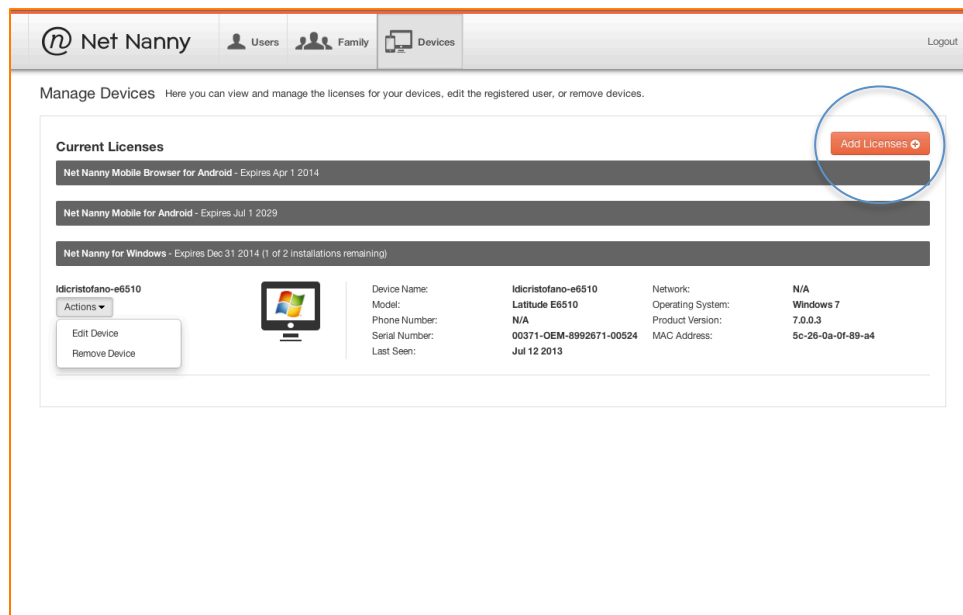
3. **Edit Name of Computer:** If you click on **Actions**, then **Edit** (screen above), you are presented with the following screen. You can **Edit** the name of the Windows computer for easier reference (circled) and then click **Save Changes** (circled).



4. In the example below, we changed the Windows computer name to “Kitchen PC” and then clicked **Save Changes**. After clicking on Save Changes, the following screen appears. The new name appears in the circled area.



5. **Add Licenses:** In the **Devices** tab, you can also **Add Licenses** to your Net Nanny account. (see the button circled).



6. After clicking on **Add Licenses** (previous screen), you are taken to the following web page on www.NetNanny.com. On this web page, you can add additional Windows or Android licenses to your Net Nanny account. Each license has a cost.

Buy • Blog • Business Solutions • Cart • 800-485-4008

Net Nanny®

Products Features Support search My Account

Welcome back, Louie DiCristofano
(If you're not Louie DiCristofano, [click here](#))

Subscription Products

No active subscriptions were found.

Trialware Products

Net Nanny for Android Annual registration number
B7168A67-CC144575-913529A1-D4EE75E4
Expires April 1, 2014: **263** Days Left Until **Your Subscription Automatically Ends**
Currently installed on: No Computers
4 seats unused.
Need to install on more? (Each additional seat will cost \$9.99) **1** Change

Net Nanny for Android (Systemwide) Annual registration number
36EC6D3E-279A4286-9BAB3226-ED5F95E4

My Account

- Disable No Hassle Billing
- Get Help
- Billing Info
- Account Information
- Free Trialware
- Manage Email Subscriptions
- Refer a Friend Rewards
- Log Out

Need to Update Your Credit Card Info?
Just click the link next to your subscription license entitled 'Turn Off No Hassle Billing' or update card information here if you need to: to

Buy Now for Only \$32.97! Get the App for Android
Get the App for Kindle Fire

Download

7. After making changes, scroll to the bottom of the page and click **Download** (circled below) to get new licenses. License download will not be covered in this User Guide because it varies depending on which product you purchase.

information.

What is a Seat?
A seat is a computer or device on which you install software. So if you need to protect 2 computers, you need to purchase 2 seats. You can purchase additional seats at any time here in your My Account. The added seats are pro-rated and will expire at the same time as your existing seats.

Expires July 1, 2020: **5833** Days Left Until **Your Subscription Automatically Ends**
Currently installed on: No Computers
5 seats unused.
Need to install on more? (Each additional seat will cost \$24.99) **1** Change

This Product is no longer being actively developed by ContentWatch, Inc.

Download

Net Nanny 7 for Windows Annual registration number
318o8DD1-7E554B8D-AEE4564B-94F4BoAE
Expires December 31, 2014: **537** Days Left Until **Your Subscription Automatically Ends**
Currently installed on:

Ldicristofano-e6510
Remove Device
1 seat unused.
Need to install on more? (Each additional seat will cost \$19.99) **2** Change

Buy Now for Only \$39.99! **Download**

Net Nanny Info

Web Content Filtering Categories

Net Nanny is a Parental Controls or Internet Content Filtering software program with a unique approach to web site categorization. Most competing products rely on large databases of URL's (web site names) to categorize web sites.

Under that scenario, web sites are pre-categorized into categories such as entertainment, news, pornography, alcohol, gambling, blogs, wikis, health, lingerie, weapons, hate, violence, etc. These large URL databases are pre-categorized by machines and/or by human review. However, the sheer magnitude of the number of web sites and the constant changes in web sites on the Internet makes pre-categorization and maintaining updated status very difficult.

The biggest challenges with using a predefined URL list for web site categorization are:

- web sites change daily or are created daily
- users create comments, blogs, and wikis, every second--those can contain objectionable content
- safe web sites that are normally safe, such as Netflix or Amazon, can contain objectionable content in a rotating banner

For these reasons, Net Nanny has approached content categorization differently. Net Nanny uses a unique technology called **Dynamic Contextual Analysis (DCA)**. Basically, DCA categorizes all web sites in real-time, as soon as you type in the URL into your browser.

Using text, html tags, and metadata and many other key factors, our DCA engine determines the content of every web page as it is requested. To accomplish this task, Net Nanny employs a linguist and highly specialized software engineers who have created and maintain over 10,000 rules to give the DCA engine very strong categorization capabilities. It considers slang, acronyms, abbreviations, context, and modern language to determine content.

DCA doesn't work well on all-image web sites, but those are very few. Even all-image web sites use enough text to describe or name images that we can detect the content.

Wikipedia, blogs, and user comments on other websites are very important to manage. Wikipedia has a very large number of pornographic pages today.

Net Nanny reviews each page you wish to visit to determine whether to block or allow that page. If you type "big breasts" in Wikipedia while Net Nanny is running, the page will be blocked. If you type "chicken breast," you'll get results showing recipes for chicken dishes. If you type "breast cancer," you'll see research on that disease.

You can visit Netflix one day and have no issues with objectionable content. Then another day, the Netflix page might be blocked by Net Nanny due to objectionable content shown in a rotating banner.

Net Nanny also has a feature called 'profanity masking' which, when activated, converts vulgar or profane words onscreen into special characters so the person browsing the web cannot read those words. You'll be able to read the sentence, but the swear words will be masked.

Net Nanny also filters proxy web sites. A proxy web site allows you to circumvent content filtering products. In a proxy web site, you surf the web in a browser within a browser. Net Nanny filters proxy web pages because it reads encrypted data. Proxy pages use encryption to circumvent filtering software.

These are some of the technologies we have created to get around the typical URL list methodology.

Net Nanny is configured to apply the "**Child: Ages 4-7**" rating to all users. This is done to ensure a maximum amount of safety for all users. However, the Administrator can easily make a change for an adult or teen to allow content categories such as lingerie, provocative, mature, alcohol or tobacco to be viewed.

We ship the product with a "Child: Ages 4-7" rating because we believe there is no acceptable level of pornography for a young child to see. We think it's a zero-tolerance issue.

Definition of Content Categories

Category	Description
Abortion	Sites with information about abortion, or that advocate or oppose abortion.
Alcohol	Sites intended for the sale or consumption of alcohol.
Anime	Sites featuring animation directed at a mature audience.
Dating	Online dating sites or sites that contain personal ads.
Death/Gore	Sites that contain graphic descriptions of death and dismemberment.
Drugs	Sites that contain illicit drug-related content.
Gambling	Allows a person to wager with the expectation of winning something. Contains links to other gambling sites or provides information on gambling strategies or tactics.
Lingerie/ Swimsuits	Sites with lingerie, underwear, or swimsuits.
Mature	Sites that contain mature content, such as obscene or vulgar content.
Nudity	Sites that show nudity.
Pornography	Sites that depict sexual acts.
Profanity	Sites that contain vulgar (swear) words or adult language.
Provocative	People dressed in revealing clothing and/or shown in suggestive poses.
Proxy	Proxy sites or sites describing how to bypass web monitoring, etc.
Sexual Health	Sites containing information about sexual health.
Suicide	Sites with descriptions or information about suicide.
Tobacco	Sites intended for the sale or use of tobacco.
Weapons	Sites that discuss or sell weapons (guns, swords, knives, etc).

Glossary

- **Administrative Privileges:** Rights that give a user the same level of access as an administrator.
- **Administrator:** Person who is responsible for setting up and maintaining a group of users. Duties of the administrator include installing Net Nanny™, setting up and managing user profiles, and assigning passwords and privileges.
- **Application:** Software, program, or tool used on a computer, such as a word processor, game, or email program.
- **Browser:** Application that lets you navigate and view pages on the Web. Google Chrome, Mozilla Firefox and Internet Explorer are common examples.
- **Client-Based Filtering:** Web page filtering performed from an individual computer. Filtering software and a list of categorized sites are stored on an individual computer, which makes filtering more flexible for the user making decisions about acceptable content. Aside from restricting Internet access to certain Web sites, many client- based filters also offer controls for other Internet services.
- **Default Settings:** Settings that a program is preset to select (usually the recommended settings) if you do not specify other options.
- **Drilling Down:** Moving from a summary of information to more detailed data. To progress through a series of reports addressing more detail at each level.
- **Filtering:** Controlling access to a Web page request by analyzing the incoming and outgoing requests and letting them pass, or stopping them based on settings selected within Net Nanny.
- **Help:** Online documentation. Many programs come with the instructional manual, or a portion of the manual, integrated into the program. If you encounter a problem or forget a command while running the program, you can access the help documentation by selecting Help from the menu bar, then clicking a topic.
- **Icon:** A small picture that represents an object or program.
- **Internet:** Countless networks of computers that are connected together across the world allowing millions of people to share information. Components of the Internet include the World Wide Web, newsgroups, chat rooms, and email.
- **Log:** Program or system that enters a record into a log file or report file.
- **Portable User Profiles:** Allows a user to install the filter on more than one computer and have settings transferred automatically. This is very useful for multiple-computer households or in a situation where a computer breaks down or is outdated and needs to be replaced.
- **Remote Management:** Capability of accessing files, devices, and other resources not connected directly to your workstation. In the case of Net Nanny, reviewing report results and managing user profiles can be performed from any computer having Internet access.
- **Screen Name:** Identifier that consists of a sequence of one or more alpha or numeric characters that uniquely identifies a person.
- **Shortcut Menu:** Pop-up menu that appears by right-clicking an object. When left-clicking once or right-clicking the Net Nanny icon in the system tray located on the task bar, the same pop-up menu is displayed.
- **System Tray:** Located on the Windows task bar (usually at the bottom of the desktop, next to the clock). Contains miniature icons for easy access to system functions such as fax, printer, modem, volume, etc.
- **Task bar:** System bar located at the bottom of the computer screen. Home base for the Start button, system clock, system tray, etc.

- **Transaction Detail:** Activity information based on report results.
- **URL:** (Universal Resource Locator) Internet address that shows the specific path to a site or a document online. The URL for a Web page looks like this: `www.domain_name/folder_name`.
- **User ID:** Identifier that distinguishes a specific user in a program. Also called a screen name.
- **User Profile:** Program settings that are specific to an individual user.
- **World Wide Web:** (WWW) The visual component of the Internet. Created with HTML language, Web pages can include text, pictures, sound clips, video, links for downloading software, and much more. The Web is only one component of the Internet, although the terms are often (and mistakenly) interchanged.
- **Web-Based Reporting:** Reports that compile Web and instant message activity for a Net Nanny family and is accessible from any computer with Internet access (when enabled by the administrator).

Third Party Software License Information

For a complete list of third party software licenses used by ContentWatch, go to:
<http://www.netnanny.com/contributors>